

**MERIDIAN RANCH METROPOLITAN DISTRICT (MRMD)  
MERIDIAN SERVICE METROPOLITAN DISTRICT (MSMD)  
MERIDIAN RANCH METROPOLITAN DISTRICT 2018 SUBDISTRICT (MRMD 2018 Subdistrict)  
REGULAR MEETING AGENDA**

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expiration</u>
Butch Gabrielski	President	May 2023
Wayne Reorda	Secretary/Treasurer	May 2022
Bill Gessner	Asst. Secretary/Treasurer	May 2023
Mike Fenton	Asst. Secretary/Treasurer	May 2023
Tom Sauer	Asst. Secretary/Treasurer	May 2022

**DATE:** Wednesday, May 5, 2021

**TIME:** 10:00 a.m.

**PLACE:** Meridian Ranch Recreation Center  
10301 Angeles Road  
Peyton, CO 80831

**NOTE this meeting will be held in person with current Covid protocols in place.**

**The Public may participate in person or by following this link**

**[https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NmViMDQ3NTYtZmVINy00Mjc0LWI2NTItOWUxOWRhYTk3NjRm%40thead.v2/0?context=%7b%22id%22%3a%22dbf1e07-ec1e-4dc6-8ef3-1a31c2da785b%22%2c%22oid%22%3a%22778ad138-ba67-4d4d-bdb1-39557c30639d%22%7d)**

**[join/19%3ameeting\\_NmViMDQ3NTYtZmVINy00Mjc0LWI2NTItOWUxOWRhYTk3NjRm%40thead.v2/0?context=%7b%22id%22%3a%22dbf1e07-ec1e-4dc6-8ef3-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NmViMDQ3NTYtZmVINy00Mjc0LWI2NTItOWUxOWRhYTk3NjRm%40thead.v2/0?context=%7b%22id%22%3a%22dbf1e07-ec1e-4dc6-8ef3-1a31c2da785b%22%2c%22oid%22%3a%22778ad138-ba67-4d4d-bdb1-39557c30639d%22%7d)**

**[1a31c2da785b%22%2c%22oid%22%3a%22778ad138-ba67-4d4d-bdb1-39557c30639d%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NmViMDQ3NTYtZmVINy00Mjc0LWI2NTItOWUxOWRhYTk3NjRm%40thead.v2/0?context=%7b%22id%22%3a%22dbf1e07-ec1e-4dc6-8ef3-1a31c2da785b%22%2c%22oid%22%3a%22778ad138-ba67-4d4d-bdb1-39557c30639d%22%7d)**

**or by telephone by calling +1 872-242-8662 and using Phone Conference ID: 953 066 520#**

**Please comply with the Governor's Executive Orders and State Public Health Orders.**

**I. ADMINISTRATIVE ITEMS:**

- A. Call to Order
- B. Conflicts of Interest
- C. Approve Agenda
- D. Visitor Comments (Limited to 3 minutes per resident or household)
- E. Review and Approve April 7, 2021 Combined Regular Board Meeting Minutes (enclosure) ***Page 3***

**II. FINANCIAL ITEMS:**

- A. Receive from CRS Quarterly MRMD Cash Position Summary and Unaudited financial Statements (enclosure and/or distributed under separate cover) ***Page 9***
- B. Review and Accept MSMD Cash Position Summary and Unaudited Financial Statements (enclosure and/or distributed under separate cover) ***Page 16***
- C. Review Tap Fee Report for Information Only (enclosure and/or distributed under separate cover) ***Page 25***
- D. Review, Ratify and Approve Monthly Payment of Claims (enclosure and/or distributed under separate cover) ***Page 26***
- E. Receive Finance Committee Report ***Page 29***

**III. OPERATIONS & ENGINEERING ITEMS:**

A. Information Items (No Action)

1. MSMD Operations Reports – Water, Sewer, Parks and Grounds, Recreation (enclosure and/or handout) **Page 30**
2. Manager’s Verbal Report

B. Action Items

1. Consider and Adopt Resolution MSMD 21-02, Resolution Amending Spending Authorization and Check Signing Policy **Page 34**

**IV. DEVELOPER ITEMS:**

- A. Verbal Report from Construction Manager

**V. DIRECTOR ITEMS:**

- A.

**VI. LEGAL ITEMS:**

- A. Enter into Executive Session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice regarding arbitration/post-arbitration matters with Cherokee Metropolitan District
- B. Enter into Executive Session pursuant to C.R.S. Section 24-6-402(4)(f) to continue Board discussion regarding potential changes to structure of the District’s employee organizational chart.

**VII. ADJOURNMENT:**

**The next regular meeting of the Boards is scheduled for Wednesday, June 9, 2021 at 10:00 a.m. at the Meridian Ranch Recreation Center, 10301 Angeles Road, Peyton, Colorado 80831. **Note this meeting may be a virtual/electronic meeting.****

# RECORD OF PROCEEDINGS

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**MINUTES OF THE COMBINED REGULAR MEETING  
OF THE BOARDS OF DIRECTORS OF THE  
MERIDIAN RANCH METROPOLITAN DISTRICT (MRMD)  
MERIDIAN SERVICE METROPOLITAN DISTRICT (MSMD)  
MERIDIAN RANCH METROPOLITAN DISTRICT 2018 SUBDISTRICT (MRMD 2018 Subdistrict)**

**Held:** April 7, 2021, 10:00 a.m., at the Meridian Ranch Recreation Center, 10301 Angeles Road, Peyton, Colorado 80831

**Attendance:** The following Directors were in attendance:

Butch Gabrielski, President  
Wayne Reorda, Secretary/Treasurer  
Bill Gessner, Asst. Secretary/Treasurer  
Mike Fenton, Asst. Secretary/Treasurer  
Tom Sauer, Asst. Secretary/Treasurer

Also present were:

Jim Nikkel; Meridian Service Metro District  
Jennette Coe; Meridian Service Metro District

Beth Aldrich; Meridian Service Metro District  
Braden McCrory; Meridian Service Metro District  
Rachel Blamey; Meridian Service Metro District  
Ryan Kozlowski; Meridian Service Metro District  
Tobias Bagley; Meridian Service Metro District  
Bob Blogett; Community Resource Services (via telephone)  
Ron Fano; Spencer Fane  
Tom Kerby; Tech Builders (via telephone)  
Bret Haycock; Tech Builders (via telephone)  
Jim O'Hara; Tech Builders (via telephone)  
Raul Guzman; Tech Builders (via telephone)  
Dan VanOstrand; Homeowner (via telephone)  
Shawn Bedel; Homeowner (via telephone)  
Carlos Carrillo Jr.; Resident  
Nancy Loew; Homeowner (via telephone)

**Call to Order** A quorum of the Board was present, and the Directors confirmed their qualification to serve. The meeting was called to order at 10:05 a.m.

**Disclosure Matter** Mr. Fano noted that written disclosures of the interests of all Directors have been filed with the Secretary of State.

# RECORD OF PROCEEDINGS

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**Approve Agenda** The Board reviewed the Agenda. A motion was made to approve the agenda, the motion was seconded and following a roll call vote was approved by unanimous vote of directors present.

**Visitor Comments** Ms. Lowe had concerns regarding the following topics:

- Lack of plowing of snow on some Meridian Ranch trails.
- Indoor walking track needed in the new Recreation Center.
- Landscaping improvements and invasive weeds
- Make sure irrigation system is functioning correctly after sidewalk construction by El Paso County.

Mr. Dan VanOstrand made comments regarding potholes being a problem in the neighborhood and that snowplows are just exacerbating the issue. Mr. Gabrielski explained that the roads are the responsibility of El Paso County and therefore not the responsibility of the District.

Mr. Carlos Carrillo Jr. appealed to the Board to have his MRRC ban lifted. In early July of 2020 Mr. Carrillo was caught stealing air pods from another resident's backpack and was banned from the recreation center from 7.2.2020 to 7.02.2021. After discussion and a stipulation that if there is another behavior related incident his privileges will be revoked, the Board lifted the ban.

**Approve Minutes** The Board reviewed the March 3,2021 Board Minutes and a motion was made and seconded to approve the minutes as presented. The motion was approved by unanimous vote of directors present.

**Financial Items** Cash Position Summary and Financial Statements: Ms. Coe reviewed the cash position summary and monthly financial reports for February 2021. A motion was made and seconded to accept the cash position summary and financial statements as presented. The motion was approved by unanimous vote of directors present.

Review 2021 Tap Fee Report: Ms. Coe reviewed the 2021 Tap Fee Report with the Board for information only.

Approval of Payment of Claims: Ms. Coe reviewed the updated claims presented for approval at this meeting represented by check numbers:

- MSMD Interim checks for ratification: 13144-13165 totaling \$74,653.27
- MSMD: 13166-13193 totaling \$312,369.17
- MRMD: 02259-02265 totaling \$3,330.95

## RECORD OF PROCEEDINGS

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A motion was made and seconded to approve the MSMD payment of claims. The motion was approved by unanimous vote of directors present.

Receive Finance Committee Report: Ms. Coe noted the Finance Committee did not meet in March due to a lack of items to review and discuss. The March interim checks were reviewed and signed by Director Gabrielski and Director Reorda.

### Operations & Engineering Items

#### Information Items:

##### MSMD Operations Reports:

- Mr. McCrory presented the water, sewer, parks and grounds, and drainage operation reports which included information from pages 23-24 of the Board Packet.
- Mr. Kozlowski presented the Recreation Center Report to the Board which included information from page 25 of the Board Packet.

##### Managers Verbal Report: Mr. Nikkel provided status reports on the following matters:

- Ms. Coe and Ms. Blamey presented Bill.com to the Board and explained that due to a recent fraud on a District issued check that staff was recommending that the District move to Bill.com for processing of accounts payable.

After discussion, the Board requested that the proposal be modified to allow all five Board members to be approvers on the Bill.com system and that staff return with a proposed policy for appropriate levels of manager approval of payments moving forward.

A motion was made and seconded to approve using Bill.com for processing and payment of vendor invoices and processing of customer bills and receipts. The motion was approved by unanimous vote of directors present.

- Presented a section of the District Build out Capital Improvement Plan in response to questions regarding the need for additional treated water storage.
- Reported on a recent meeting with Colorado Springs Utilities (CSU) regarding the possibility of an emergency water interconnect with CSU.

## RECORD OF PROCEEDINGS

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- Explained the request for joining Colorado Water/Wastewater Agency Network which will be covered under Action Items.
- Well No. 5 is now scheduled for completion by May 1.
- Reported that Mr. Pelser was going to accept an offer to rejoin the District staff as a part-time hourly employee.

### Action Items:

1. Approve and authorize President to sign Agreement for Professional services between MSMD and Shawn Bedel for personal fitness training.

A motion was made and seconded to approve and authorize the president to sign the Agreement for Professional services between MSMD and Shawn Bedel for personal fitness training. The motion was approved by unanimous vote of directors present.

2. Approve Colorado Water/Wastewater Agency Response Network (CoWARN) Mutual Aid and Assistance Agreement.

A motion was made and seconded to approved membership of Colorado Water/Wastewater Agency Response Network (CoWARN) Mutual Aid and Assistance Agreement. The motion was approved by unanimous vote of directors present.

3. Consider and Adopt Resolution MSMD 21-01, Facility Fee Resolutions and Policy.

A motion was made and seconded to adopt resolution MSMD 21-01, Facility Fee Resolutions and Policy subject to changes discussed and to be ratified at the next Board Meeting. The motion was approved by Mr. Gabrielski, Mr. Reorda, and Mr. Gessner. Mr. Fenton and Mr. Sauer abstained due to conflict of interest.

4. Ratify CCO2 with Hydro Resources for Well Sites 5/7/8 to adjust quantities of bid items for wells LFH-5 and LFH-7, \$4,575.00.

A motion was made and seconded to ratify CCO2 with Hydro Resources for Well Sites 5/7/8 to adjust quantities of bid items for wells LFT-5 and LFT-7, \$4,575.00. The motion was approved by unanimous vote of directors present.

## RECORD OF PROCEEDINGS

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5. Various items related to expansion of leased office space for MSMD administrative offices:

A motion was made and seconded to approve and authorize President to sign a termination of sublease to GTL for space at the current MSMD leased administrative office. The motion was approved by unanimous vote of directors present.

A motion was made and seconded to approve and authorize President to sign a new sublease with GTL for addition MSMD office space at The Shops. The motion was approved by unanimous vote of directors present.

**Developer Items**

Mr. Guzman provided a verbal report to the Board on the status of Meridian Ranch development activities.

- Rolling Hills Ranch Filing #1: St Aubyn and another builder purchasing lots.
- Working with District staff to minimize disruption at the filter plant during construction of the roadway.

**Director Items**

There were none.

**Legal Items**

A motion was made, seconded, and approved by unanimous vote of directors present to open an executive session pursuant to C.R.S. 24-6-402 (4)(b) to receive legal advice regarding arbitration/post-arbitration matters with Cherokee Metropolitan District and to receive legal advice regarding tax issues involving director parcels.

A motion was made, seconded, and approved by unanimous vote of directors present to close the executive session. There was no reportable action.

**Adjournment**

There being no further business to come before the Board, the President adjourned the meeting at 12:27 p.m.

The next regular meeting of the Boards is scheduled for May 5, 2021 at 10:00 a.m. at the Meridian Ranch Recreation Center, 10301 Angeles Road, Peyton, Colorado 80831.

Respectfully submitted,

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Secretary for the Meeting

RON FANO  
DIRECT DIAL: 303-839-3820  
rfano@spencerfane.com

April 7, 2021

Meridian Service Metropolitan District  
ATTN: David Pelsler, General Manager  
11886 Stapleton Drive  
Falcon, CO 80111

**Re: Opinion Concerning Executive Session Held April 7, 2021**

Dear Mr. Pelsler:

In my opinion, the executive session concerning the arbitration with Cherokee Metropolitan District that occurred during the Board meeting that I attended in person on April 7, 2021 was properly announced and was a privileged attorney-client communication. Therefore, no record or electronic recording of the executive session was required pursuant to Section 24-6-402(2)(d.5)(II)(B), C.R.S.

Sincerely,

SPENCER FANE LLP



Ronald L. Fano

**MERIDIAN RANCH METROPOLITAN DISTRICT  
CASH POSITION SUMMARY  
Year to Date (YTD) as of March 31, 2021  
Adjusted as of April 26, 2021**

Account Activity Item Description	CHECKING Wells Fargo	INVESTMENTS			TOTAL ALL ACCOUNTS
		ColoTrust Plus	Compass Loan Account	Compass Reserve	
<b>Beginning balance per bank</b>	\$ 554,808	\$ 684,033	\$ 3,188,955	\$ 1,411,633	\$ 5,839,429
YTD credits - deposits, wires and transfers	614,807	1,021,466	1,638,291	151	3,274,715
YTD debits - vouchers, wires and transfers	(1,057,868)	(69,921)	(500,176)	-	(1,627,965)
<b>Bank balance at end of period</b>	111,747	1,635,578	4,327,070	1,411,784	7,486,179
Less amount restricted for debt	-	(641,007)	(4,327,070)	(1,411,784)	(6,379,861)
Less amount allocated for capital projects	-	(224,086)	-	-	(224,086)
<b>Unrestricted/unallocated balance at end of period</b>	<b>111,747</b>	<b>770,485</b>	<b>-</b>	<b>-</b>	<b>882,232</b>
<b>Current activity:</b>					
Current payables	(2,932)	-	-	-	(2,932)
Due from Subdistrict	1,784	-	-	-	1,784
Deposits	126,000	-	-	-	126,000
Payments	(10,338)	-	-	-	(10,338)
Payroll tax payments	(214)	-	-	-	(214)
Transfers	10,000	(10,000)	-	-	-
Taxes transferred	-	(111,412)	111,412	-	-
Tap fees	(234,000)	-	234,000	-	-
<b>Adjusted current cash balance</b>	<b>\$ 2,047</b>	<b>\$ 649,073</b>	<b>\$ 345,412</b>	<b>\$ -</b>	<b>\$ 996,532</b>

**MERIDIAN RANCH METROPOLITAN DISTRICT  
FUND ALLOCATION OF AVAILABLE BALANCES  
Year to Date (YTD) as of March 31,2021**

Account Activity Item Description	GENERAL	DEBT	CTF	SUBDISTRICT	TOTALS ALL FUNDS
<b>Beginning funds available</b>	\$ 694,748	\$ 5,144,589	\$ -	\$ -	\$ 5,839,337
<b>YTD REVENUES PER FINANCIAL STATEMENTS</b>					
Property taxes	195,595	782,310	-	-	977,905
Specific ownership taxes	11,610	46,438	-	-	58,048
Investment income	182	521	-	-	703
Facility fees transferred from Meridian Service	-	592,000	-	-	592,000
Conservation Trust Entitlements	-	-	11,788	-	11,788
Miscellaneous income	19	50,000	-	-	50,019
<b>Total YTD revenues</b>	207,406	1,471,269	11,788	-	1,690,463
<b>Beginning funds available plus YTD revenues</b>	902,154	6,615,858	11,788	-	7,529,800
Less YTD expenditures per financial statements	(19,922)	(11,911)	(11,788)	-	(43,621)
<b>YTD ENDING AVAILABLE FUND BALANCES</b>	<b>\$ 882,232</b>	<b>\$ 6,603,947</b>	<b>\$ -</b>	<b>-</b>	<b>\$ 7,486,179</b>

Budget vs. Actual Page Reference:      Page 3              Page 4              Page 5              Page 7

**MERIDIAN RANCH METROPOLITAN DISTRICT**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE**  
**BUDGET VS. ACTUAL - Cash Basis (Non-GAAP)**  
**GENERAL FUND**  
**For the Three Months Ended March 31, 2021**  
**Unaudited**

	<u>Jan-Mar Activity</u>	<u>YTD Actual</u>	<u>Adopted 2021 Budget</u>	<u>Variance Over (Under)</u>	<u>Percent of Budget (25% YTD)</u>
<b>REVENUES</b>					
Property taxes	\$ 195,595	\$ 195,595	\$ 432,234	\$ (236,639)	45%
Specific ownership taxes	11,610	11,610	38,647	(27,037)	30%
Investment income	182	182	5,000	(4,818)	4%
Miscellaneous	19	19	-	19	-
Subdistrict - IGA	-	-	8,776	(8,776)	0%
<b>Total revenues</b>	<u>207,406</u>	<u>207,406</u>	<u>484,657</u>	<u>(277,251)</u>	<u>43%</u>
<b>EXPENDITURES</b>					
Audit	140	140	10,000	(9,860)	1%
County treasurer fees	2,934	2,934	6,484	(3,550)	45%
Director fees and payroll taxes	1,307	1,307	12,000	(10,693)	11%
District management and accounting	7,402	7,402	30,000	(22,598)	25%
Dues and membership	598	598	1,500	(902)	40%
Election	92	92	-	92	-
Insurance	4,702	4,702	5,000	(298)	94%
Legal	162	162	28,000	(27,838)	1%
Miscellaneous	283	283	1,000	(717)	28%
Payroll taxes	107	107	918	(811)	12%
Subdistrict IGA	2,195	2,195	8,776	(6,581)	-
Transfer to Meridian Service	-	-	260,000	(260,000)	0%
3% Tabor Reserve	-	-	14,600	(14,600)	0%
<b>Total expenditures</b>	<u>19,922</u>	<u>19,922</u>	<u>378,278</u>	<u>(358,356)</u>	<u>5%</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>\$ 187,484</u>	187,484	<u>\$ 106,379</u>	<u>\$ 81,105</u>	
<b>BEGINNING FUND BALANCE</b>		<u>694,748</u>			
<b>ENDING FUND BALANCE</b>		<u>\$ 882,232</u>			

**MERIDIAN RANCH METROPOLITAN DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
BUDGET VS. ACTUAL - Cash Basis (Non-GAAP)  
DEBT FUND  
For the Three Months Ended March 31, 2021  
Unaudited**

	<u>Jan-Mar Activity</u>	<u>YTD Actual</u>	<u>Adopted 2021 Budget</u>	<u>Variance Over (Under)</u>	<u>Percent of Budget (25% YTD)</u>
<b>REVENUES</b>					
Property taxes	\$ 782,310	\$ 782,310	\$ 1,728,777	\$ (946,467)	45%
Specific ownership taxes	46,438	46,438	154,589	(108,151)	30%
Facilities fees transferred from MSMD	592,000	592,000	3,600,000	(3,008,000)	16%
Investment income	521	521	10,000	(9,479)	5%
Miscellaneous	50,000	50,000	-	50,000	-
<b>Total revenues</b>	<u>1,471,269</u>	<u>1,471,269</u>	<u>5,493,366</u>	<u>(4,022,097)</u>	<u>27%</u>
<b>EXPENDITURES</b>					
County treasurer fees	11,735	11,735	25,932	(14,197)	45%
Bond interest (2008 \$7M)	-	-	350,000	(350,000)	0%
Loan interest (2013 \$33.5M)	-	-	837,450	(837,450)	0%
Loan principal (2013 \$33.5M)	-	-	990,000	(990,000)	0%
Loan interest (2014 \$3.5M)	-	-	95,617	(95,617)	0%
Loan principal (2014 \$3.5M)	-	-	105,000	(105,000)	0%
Loan interest (2018 \$24M)	-	-	851,170	(851,170)	0%
Loan principal (2018 24M)	-	-	300,000	(300,000)	0%
Paying agent and bank fees	176	176	1,000	(824)	18%
Transfer to Meridian Service	-	-	750,000	(750,000)	0%
Miscellaneous	-	-	1,000	(1,000)	0%
<b>Total expenditures</b>	<u>11,911</u>	<u>11,911</u>	<u>4,307,169</u>	<u>(4,295,258)</u>	<u>0%</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>\$ 1,459,358</u>	1,459,358	<u>\$ 1,186,197</u>	<u>\$ 273,161</u>	
<b>BEGINNING FUND BALANCE</b>		<u>5,144,589</u>			
<b>ENDING FUND BALANCE</b>		<u>\$ 6,603,947</u>			

**MERIDIAN RANCH METROPOLITAN DISTRICT**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE**  
**BUDGET VS. ACTUAL - Cash Basis (Non-GAAP)**  
**CONSERVATION TRUST FUND**  
**For the Three Months Ended March 31, 2021**  
**Unaudited**

	<u>Jan-Mar Activity</u>	<u>YTD Actual</u>	<u>Adopted 2021 Budget</u>	<u>Variance Over (Under)</u>	<u>Percent of Budget (25% YTD)</u>
<b>REVENUES</b>					
Conservation Trust Entitlements	\$ 11,788	\$ 11,788	\$ 35,000	\$ (23,212)	34%
<b>Total revenues</b>	<u>11,788</u>	<u>11,788</u>	<u>35,000</u>	<u>(23,212)</u>	<u>34%</u>
<b>EXPENDITURES</b>					
Transfer to Meridian Service	11,788	11,788	35,000	(23,212)	34%
<b>Total expenditures</b>	<u>11,788</u>	<u>11,788</u>	<u>35,000</u>	<u>(23,212)</u>	<u>34%</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>\$ -</u>	-	<u>\$ -</u>	<u>\$ -</u>	
<b>BEGINNING FUND BALANCE</b>		-			
<b>ENDING FUND BALANCE</b>		<u>\$ -</u>			

**MERIDIAN RANCH METROPOLITAN DISTRICT 2018 SUBDISTRICT**  
**CASH POSITION RECONCILED TO GENERAL LEDGER**  
 Year to Date (YTD) as of March 31, 2021  
 Adjusted as of April 26, 2021  
 Unaudited

Account Activity Item Description	INVESTMENTS ColoTrust Plus	TOTAL ALL ACCOUNTS
<b>Beginning balance per bank</b>	\$ 22,375	\$ 22,375
YTD Credits - Total Deposits, Wires, and Transfers	30,743	30,743
YTD Debits - Total Vouchers, Wires and Transfers	-	-
<b>Bank balance at end of period</b>	53,118	53,118
Less: Due to MRMD	(1,784)	(1,784)
<b>Current cash balance</b>	<b>\$ 51,334</b>	<b>\$ 51,334</b>

**MERIDIAN RANCH METROPOLITAN DISTRICT SUBDISTRICT**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE**  
**BUDGET VS. ACTUAL - Cash Basis (Non-GAAP)**  
**SUBDISTRICT FUND**  
**For the Three Months Ended March 31, 2021**  
**Unaudited**

	<u>Jan - Mar Activity</u>	<u>YTD Actual</u>	<u>Adopted 2021 Budget</u>	<u>Variance Over (Under)</u>	<u>Percent of Budget (25% YTD)</u>
<b>REVENUES</b>					
Property taxes	\$ 30,117	\$ 30,117	\$ 57,147	\$ (27,030)	53%
Specific ownership taxes	1,068	1,068	2,000	(932)	53%
Interest	6	6	50	(44)	12%
<b>Total revenues</b>	<u>31,191</u>	<u>31,191</u>	<u>59,197</u>	<u>(28,006)</u>	<u>53%</u>
<b>EXPENDITURES</b>					
Accounting and management	1,784	1,784	5,000	(3,216)	36%
Audit	-	-	1,000	(1,000)	0%
Legal	-	-	1,000	(1,000)	0%
County treasurer fees	448	448	857	(409)	52%
3% TABOR reserve	-	-	1,776	(1,776)	0%
<b>Total expenditures</b>	<u>2,232</u>	<u>2,232</u>	<u>9,633</u>	<u>(7,401)</u>	<u>23%</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>\$ 28,959</u>	<u>28,959</u>	<u>\$ 49,564</u>	<u>\$ (20,605)</u>	
<b>BEGINNING FUND BALANCE</b>		<u>22,375</u>			
<b>ENDING FUND BALANCE</b>		<u>\$ 51,334</u>			

**MERIDIAN SERVICE METROPOLITAN DISTRICT  
CASH POSITION SUMMARY  
For the Period Ended March 31, 2021  
Adjusted as of April 28, 2021**

	<b>CHECKING Wells Fargo</b>
<b>Account Activity Item Description</b>	
<b>Cash balance at end of period</b>	<b>\$ 3,862,712</b>
<b>April activity:</b>	
Utility billing from residents	383,397
Recreation Center fees	9,642
Tap fees and meter fees (In)	186,250
Tap fees transferred to MRMD (Out)	(126,000)
El Paso County Collection of Delinquent Accounts	276
Transfer from Meridian Ranch - IGA	260,000
Transfer from Meridian Ranch - CTF	-
AT&T, Falcon Freedom Days and reimbursements	2,929
Coronavirus Relief Fund Reimbursement	-
Transfer to payroll account	2,810
Payroll	(81,341)
Reserve transfers	(685,672)
April checks and automatic payments	
Operations incl. interim checks	(517,177)
Interest, fees and returned checks	(50)
<b>Sub-total</b>	<b>3,297,777</b>
May 5th checks Estimate	(505,000)
<b>Adjusted balance</b>	<b>\$ 2,792,776</b>
Restricted Funds to transfer:	
Conservation Trust Funds	-
5% Reserve Fund	-
Sewer Reserve Fund	-
Capital Project Funds	(1,752,101)
Rate Stabilization Fund	-
<b>Adjusted Unrestricted Balance</b>	<b>\$ 1,040,676</b>

**MERIDIAN SERVICE METROPOLITAN DISTRICT**  
**CASH POSITION RECONCILED TO GENERAL LEDGER**  
**CASH POSITION SUMMARY**  
**For the Period Ended March 31, 2021**  
**Adjusted as of April 28, 2021**

Account Activity Item Description	Checking Wells Fargo	Payroll Wells Fargo	Petty Cash	INVESTMENTS ColoTrust Plus						TOTAL ALL ACCOUNTS
				Conservation Trust Funds	5% Reserve	Sewer Reserve (\$2)	Capital Improvements	Capital Project Funds	Rate Stabilization Funds	
<b>Cash balance at end of period</b>	3,862,712.04	73,850	406	158,270	1,596,555	278,631	305,971	3,916,512	-	<b>10,192,907</b>
<b>April activity:</b>										
Utility billing from residents	383,397	-	-	-	-	-	-	-	-	383,397
Recreation Center fees	9,642	-	-	-	-	-	-	-	-	9,642
Tap fees and meter fees (In)	186,250	-	-	-	-	-	-	-	-	186,250
Tap fees transferred to MRMD (Out)	(126,000)	-	-	-	-	-	-	-	-	(126,000)
El Paso County Collection of Delinquent Accounts	276	-	-	-	-	-	-	-	-	276
Transfer from Meridian Ranch - IGA	260,000	-	-	-	-	-	-	-	-	260,000
Transfer from Meridian Ranch - CTF	-	-	-	-	-	-	-	-	-	-
AT&T, Falcon Freedom Days and reimbursements	2,929	-	-	-	-	-	-	-	-	2,929
Coronavirus Relief Fund Reimbursement	-	-	-	-	-	-	-	-	-	-
Transfer to payroll account	2,810	(2,810)	-	-	-	-	-	-	-	-
Payroll	(81,341)	-	-	-	-	-	-	-	-	(81,341)
Reserve transfers	(685,672)	-	-	(146,449)	77,171	71,200	(305,970)	305,970	683,750	-
April checks and automatic payments										
Operations incl. interim checks	(517,177)	(71,007)	-	-	-	-	-	-	-	(588,184)
Interest, fees and returned checks	(50)	(33)	-	-	-	-	-	-	-	(83)
<b>Sub-total</b>	<b>3,297,777</b>	<b>0</b>	<b>406</b>	<b>11,822</b>	<b>1,673,725</b>	<b>349,831</b>	<b>1</b>	<b>4,222,482</b>	<b>683,750</b>	<b>10,239,793</b>
May 5th checks Estimate	(505,000)	-	-	-	-	-	-	-	-	(505,000)
<b>Adjusted balance</b>	<b>2,792,776</b>	<b>0</b>	<b>406</b>	<b>11,822</b>	<b>1,673,725</b>	<b>349,831</b>	<b>1</b>	<b>4,222,482</b>	<b>683,750</b>	<b>9,734,793</b>
<b>Less restricted funds as of April 28, 2021:</b>										
Wells Fargo Payroll Account	-	(0)	-	-	-	-	-	-	-	(0)
Petty Cash	-	-	(406)	-	-	-	-	-	-	(406)
Conservation Trust Funds	-	-	-	(11,822)	-	-	-	-	-	(11,822)
5% Reserve Fund	-	-	-	-	(1,673,725)	-	-	-	-	(1,673,725)
Sewer Reserve Fund	-	-	-	-	-	(349,831)	-	-	-	(349,831)
Capital improvements - combined w/Cap Projects	-	-	-	-	-	-	(1)	-	-	(1)
Capital Project Funds	(1,752,101)	-	-	-	-	-	-	(4,222,482)	-	(5,974,583)
Rate Stabilization Fund	-	-	-	-	-	-	-	-	(683,750)	(683,750)
<b>Unrestricted cash balance</b>	<b>\$ 1,040,676</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,040,676</b>

Note: Additional investment accounts can be used for extraordinary expenditures.

Meridian Service Metropolitan District  
Statement of Revenues, Expenses and Change in Fund Balance  
Budget vs. Actual - Accrual Basis  
SUMMARY OF ALL FUNDS  
For the One Month and Three Months Ended March 31, 2021

	Month of Mar 2021	YTD Actual	Adopted 2021 Budget	Variance Over (Under) Budget	% of Budget (25.0% YTD)
<b>REVENUES</b>					
General Revenue - Fund 10	\$2,849	\$9,877	\$286,910	(\$277,033)	3.4%
Parks/Grounds Revenue - Fund 15	90,372	270,437	1,107,175	(836,738)	24.4%
Rec Center Revenue - Fund 16	155,598	458,995	1,889,250	(1,430,255)	24.3%
Water Revenue - Fund 40	201,226	601,571	3,150,000	(2,548,429)	19.1%
Sewer Revenue - Fund 50	142,394	423,762	3,107,525	(2,683,763)	13.6%
Billing Fees	2,977	8,682	71,400	(62,718)	12.2%
Grant Revenue	11,788	11,788	35,000	(23,212)	33.7%
Interest Income	344	1,317	-	1,317	-
Miscellaneous Income	-	14,711	-	14,711	-
<b>TOTAL REVENUES</b>	<b>607,549</b>	<b>1,801,140</b>	<b>9,647,260</b>	<b>(7,846,120)</b>	<b>18.7%</b>
<b>EXPENSES</b>					
<b>Capital Expenses</b>					
Capital Expense - Other	71,936	84,997	1,630,000	(1,545,003)	5.2%
Capital Expense P&G Fund 15	-	-	300,000	(300,000)	-
Capital Expense MRRC Fund 16	-	-	350,000	(350,000)	-
Capital Expense Water Fund 40	144,358	2,076,045	6,115,000	(4,038,955)	34.0%
Capital Expense Sewer Fund 50	29,491	762,681	1,295,000	(532,319)	58.9%
Capital Outlay - Vehicle	-	70,629	131,900	(61,271)	53.5%
Developer Reimbursements	-	-	750,000	(750,000)	-
<b>TOTAL Capital Expenses</b>	<b>245,785</b>	<b>2,994,352</b>	<b>10,571,900</b>	<b>(7,577,548)</b>	<b>28.3%</b>
<b>Total Fund &amp; General Expenses</b>					
General & Admin. Expense	216,050	468,616	805,015	(336,399)	58.2%
Personnel Expenses	141,769	399,807	2,365,640	(1,965,833)	16.9%
Parks/Grounds Expense - Fund 15	12,797	31,938	427,500	(395,562)	7.5%
MRRC Expense - Fund 16	21,433	71,652	390,000	(318,348)	18.4%
Water Expense - Fund 40	20,798	37,755	508,010	(470,255)	7.4%
Sewer Expense - Fund 50	20,203	100,287	696,300	(596,013)	14.4%
General Operating Expenses	76,464	254,993	1,063,733	(808,740)	24.0%
TABOR Emergency Reserve 3%	-	-	8,610	(8,610)	-
<b>TOTAL Total Fund &amp; General Expenses</b>	<b>509,515</b>	<b>1,365,048</b>	<b>6,264,808</b>	<b>(4,899,760)</b>	<b>21.8%</b>
<b>TOTAL EXPENSES</b>	<b>755,300</b>	<b>4,359,400</b>	<b>16,836,708</b>	<b>(12,477,308)</b>	<b>25.9%</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENSES</b>	<b>(147,751)</b>	<b>(2,558,261)</b>	<b>(7,189,448)</b>	<b>4,631,187</b>	
<b>Other Financing Sources (Uses)</b>					
Tap Fees Received	337,000	1,051,000	3,500,000	(2,449,000)	30.0%
Tap Fees Transferred to MRMD	(522,000)	(558,000)	(3,500,000)	2,942,000	15.9%
Transfer from (to) MRMD	-	-	750,000	(750,000)	-
Transfer from (to) Other Funds	(47,608)	(142,714)	(572,048)	429,334	24.9%
Emergency Reserve (5%)	47,082	141,250	565,000	(423,750)	25.0%
Emergency Reserve (\$2) - Sewer	5,944	17,714	72,048	(54,334)	24.6%
Rate Stabilization Reserve	(5,418)	(16,250)	(65,000)	48,750	25.0%
<b>TOTAL Other Financing Sources (Uses)</b>	<b>(185,000)</b>	<b>493,000</b>	<b>750,000</b>	<b>(257,000)</b>	<b>65.7%</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(\$332,751)</b>	<b>(\$2,065,261)</b>	<b>(\$6,439,448)</b>	<b>\$4,374,187</b>	
<b>BEGINNING FUND BALANCE**</b>		12,463,790			
<b>ENDING FUND BALANCE</b>		<u><u>\$10,398,529</u></u>			
Operating Capital Fund Balance		7,693,376			
Emergency Reserve Fund Balance 5%		1,673,389			
Sewer Reserve Fund Balance \$2		348,014			
Rate Stabilization Fund Balance		683,750			
<b>Total Fund Balance</b>		<u><u>\$10,398,529</u></u>			

**Meridian Service Metropolitan District**  
**Statement of Revenues, Expenses and Change in Fund Balance**  
**Budget vs. Actual - Accrual Basis**  
**General Fund**  
**For the One Month and Three Months Ended March 31, 2021**

	Month of Mar 2021	YTD Actual	Adopted 2021 Budget	Variance Over (Under) Budget	% of Budget (25.0% YTD)
<b>REVENUES</b>					
IGA - Meridian Ranch	-	-	\$260,000	(\$260,000)	-
AT&T Lease	1,445	4,334	18,310	(13,976)	23.7%
Newsletter Contrib.	400	1,440	4,800	(3,360)	30.0%
MSMD Office Sub-Lease	1,005	4,103	3,800	303	108.0%
Interest Income	88	336	-	336	-
Miscellaneous Income	-	163	-	163	-
<b>TOTAL REVENUES</b>	<b>2,937</b>	<b>10,376</b>	<b>286,910</b>	<b>(276,534)</b>	<b>3.6%</b>
<b>EXPENSES</b>					
Accounting	86	273	1,100	(827)	24.8%
Audit	-	-	14,500	(14,500)	-
Payroll & HR Services	1,890	7,962	43,800	(35,838)	18.2%
Engineering/Consulting	133	351	700	(349)	50.1%
Legal	3,087	20,305	30,000	(9,695)	67.7%
Personnel Expenses	1,937	4,584	35,215	(30,631)	13.0%
Copier - Contract Expenses	181	724	6,605	(5,881)	11.0%
IT/Computer/Software	99	835	10,000	(9,165)	8.3%
Rent - Shared	3,549	10,648	75,000	(64,352)	14.2%
Telephone & Internet	169	266	700	(434)	38.0%
Telephone & Internet - Shared	580	2,226	7,725	(5,499)	28.8%
Utilities - Shared	676	1,888	6,695	(4,807)	28.2%
Supplies	83	955	3,100	(2,145)	30.8%
Licenses,Certs & Memberships	-	497	1,000	(503)	49.7%
Subscriptions	-	25	700	(675)	3.6%
Bank Charges	36	105	500	(395)	20.9%
Public Information	-	-	500	(500)	-
Meals & Entertainment	10	228	200	28	113.9%
Miscellaneous Expense	49	338	1,000	(662)	33.8%
COVID Expense	(160)	(160)	3,200	(3,360)	
Insurance	404	1,189	3,500	(2,311)	34.0%
Vehicle, Equipment & Travel	307	589	3,000	(2,411)	19.6%
TABOR Emergency Reserve 3%	-	-	8,610	(8,610)	-
<b>TOTAL EXPENSES</b>	<b>13,116</b>	<b>53,826</b>	<b>257,350</b>	<b>(203,524)</b>	<b>20.9%</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(\$10,179)</b>	<b>(\$43,450)</b>	<b>\$29,560</b>	<b>(\$73,010)</b>	
BEGINNING FUND BALANCE**		66,441			
ENDING FUND BALANCE		<u><u>\$22,991</u></u>			

Meridian Service Metropolitan District  
Statement of Revenues, Expenses and Change in Fund Balance  
Budget vs. Actual - Accrual Basis  
Parks & Grounds Fund  
For the One Month and Three Months Ended March 31, 2021

	Month of Mar 2021	YTD Actual	Adopted 2021 Budget	Variance Over (Under) Budget	% of Budget (25.0% YTD)
<b>REVENUES</b>					
Parks & Grounds Fees	\$75,679	\$226,635	\$927,150	(\$700,515)	24.4%
Street Lighting Fees	14,692	43,802	180,025	(136,223)	24.3%
Billing Fees	744	2,171	17,850	(15,679)	12.2%
Grant Revenue	11,788	11,788	35,000	(23,212)	33.7%
Interest Income	9	33	-	33	-
Miscellaneous Income	-	1,817	-	1,817	-
<b>TOTAL REVENUES</b>	<b>102,913</b>	<b>286,246</b>	<b>1,160,025</b>	<b>(873,779)</b>	<b>24.7%</b>
<b>EXPENSES</b>					
General & Admin. Expense					
Accounting	327	1,036	4,550	(3,514)	22.8%
Customer Billing Services	1,507	4,495	11,040	(6,545)	40.7%
Engineering/Consulting	503	1,330	3,500	(2,170)	38.0%
Legal	-	117	2,500	(2,383)	4.7%
Personnel Expenses	10,127	27,974	246,875	(218,901)	11.3%
General Operations - Admin	588	3,292	9,900	(6,608)	33.3%
<b>TOTAL General &amp; Admin. Expense</b>	<b>13,052</b>	<b>38,244</b>	<b>278,365</b>	<b>(240,121)</b>	<b>13.7%</b>
Operating Expense					
Landscape Repair & Maint.	12,495	30,352	364,500	(334,148)	8.3%
Hardscape Repair & Maint.	-	-	21,000	(21,000)	-
Park Maint.	294	1,427	27,000	(25,573)	5.3%
Pond Maint.	8	159	15,000	(14,841)	1.1%
Utilities	13,774	54,453	171,350	(116,897)	31.8%
Insurance	1,533	4,505	12,360	(7,855)	36.4%
Vehicle, Equipment & Travel	778	1,616	15,000	(13,384)	10.8%
<b>TOTAL Operating Expense</b>	<b>28,882</b>	<b>92,512</b>	<b>626,210</b>	<b>(533,698)</b>	<b>14.8%</b>
Capital Outlay - Vehicle	-	10,076	58,900	(48,824)	17.1%
<b>TOTAL EXPENSES</b>	<b>41,934</b>	<b>140,831</b>	<b>963,475</b>	<b>(822,644)</b>	<b>14.6%</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENSES</b>	<b>60,979</b>	<b>145,415</b>	<b>196,550</b>	<b>(51,135)</b>	
Other Financing Sources (Uses)					
Transfer from (to) Other Funds					
Transfer from (to) Capital	(25,000)	(75,000)	(300,000)	225,000	25.0%
<b>TOTAL Transfer from (to) Other Funds</b>	<b>(25,000)</b>	<b>(75,000)</b>	<b>(300,000)</b>	<b>225,000</b>	<b>25.0%</b>
<b>TOTAL Other Financing Sources (Uses)</b>	<b>(25,000)</b>	<b>(75,000)</b>	<b>(300,000)</b>	<b>225,000</b>	<b>25.0%</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$35,979</b>	<b>\$70,415</b>	<b>(\$103,450)</b>	<b>\$173,865</b>	
<b>BEGINNING FUND BALANCE**</b>		347,868			
<b>ENDING FUND BALANCE</b>		<u>\$418,283</u>			
Operating Capital Fund Balance		263,279			
Emergency Reserve Fund Balance 5%		145,004			
Rate Stabilization Fund Balance		<u>10,000</u>			
<b>Total Fund Balance</b>		<b>\$418,283</b>			

Meridian Service Metropolitan District  
Statement of Revenues, Expenses and Change in Fund Balance  
Budget vs. Actual - Accrual Basis  
Recreation Center Fund  
For the One Month and Three Months Ended March 31, 2021

	Month of Mar 2021	YTD Actual	Adopted 2021 Budget	Variance Over (Under) Budget	% of Budget (25.0% YTD)
<b>REVENUES</b>					
Recreation Center Service Fees	\$147,252	\$437,911	\$1,804,450	(\$1,366,539)	24.3%
Fee Based Programming	8,015	20,538	60,000	(39,462)	34.2%
MRRC Concession Sales	121	126	1,000	(874)	12.6%
Falcon Freedom Days Revenue	-	-	20,000	(20,000)	-
Billing Fees	744	2,171	17,850	(15,679)	12.2%
Advertising Fees	210	420	3,800	(3,380)	11.1%
Miscellaneous Income	-	3,406	-	3,406	-
<b>TOTAL REVENUES</b>	<b>156,342</b>	<b>464,571</b>	<b>1,907,100</b>	<b>(1,442,529)</b>	<b>24.4%</b>
<b>EXPENSES</b>					
<b>General &amp; Admin. Expense</b>					
Accounting	556	1,762	6,700	(4,938)	26.3%
Customer Billing Services	2,562	7,641	18,600	(10,959)	41.1%
Engineering/Consulting	855	2,909	5,000	(2,091)	58.2%
Legal	-	-	5,000	(5,000)	-
Personnel Expenses	66,488	193,069	970,200	(777,131)	19.9%
General Operations - Admin	3,216	18,979	48,350	(29,371)	39.3%
<b>TOTAL General &amp; Admin. Expense</b>	<b>73,678</b>	<b>224,360</b>	<b>1,053,850</b>	<b>(829,490)</b>	<b>21.3%</b>
<b>Operating Expense</b>					
Programming Supplies	3,633	13,521	63,500	(49,979)	21.3%
Building Maint.	16,121	30,361	161,450	(131,089)	18.8%
Grounds Maint.	-	-	2,000	(2,000)	-
Pool Maint.	589	5,375	54,050	(48,675)	9.9%
MRRC Security	-	838	4,000	(3,162)	20.9%
Exercise Equip. & Furn.-Replace	-	20,302	40,000	(19,698)	50.8%
MR Community Events	1,090	1,255	15,000	(13,745)	8.4%
Falcon Freedom Days Expenses	-	-	50,000	(50,000)	-
Utilities	19,905	53,695	182,100	(128,405)	29.5%
Insurance	2,608	7,664	18,823	(11,159)	40.7%
Vehicle, Equipment & Travel	138	209	5,500	(5,291)	3.8%
<b>TOTAL Operating Expense</b>	<b>44,083</b>	<b>133,220</b>	<b>596,423</b>	<b>(463,203)</b>	<b>22.3%</b>
Capital Outlay - Vehicle	-	10,076	-	10,076	-
<b>TOTAL EXPENSES</b>	<b>117,761</b>	<b>367,656</b>	<b>1,650,273</b>	<b>(1,282,617)</b>	<b>22.3%</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENSES</b>	<b>38,582</b>	<b>96,916</b>	<b>256,827</b>	<b>(159,911)</b>	
<b>Other Financing Sources (Uses)</b>					
<b>Transfer from (to) Other Funds</b>					
Transfer from (to) Capital	(16,666)	(50,000)	(200,000)	150,000	25.0%
Transfer from (to) Emer Reserve	(4,166)	(12,500)	(50,000)	37,500	25.0%
<b>TOTAL Transfer from (to) Other Funds</b>	<b>(20,832)</b>	<b>(62,500)</b>	<b>(250,000)</b>	<b>187,500</b>	<b>25.0%</b>
<b>Emergency Reserves</b>					
Emergency Reserve (5%)	4,166	12,500	50,000	(37,500)	25.0%
<b>TOTAL Emergency Reserves</b>	<b>4,166</b>	<b>12,500</b>	<b>50,000</b>	<b>(37,500)</b>	<b>25.0%</b>
<b>TOTAL Other Financing Sources (Uses)</b>	<b>(16,666)</b>	<b>(50,000)</b>	<b>(200,000)</b>	<b>150,000</b>	<b>25.0%</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$21,916</b>	<b>\$46,916</b>	<b>\$56,827</b>	<b>(\$9,911)</b>	
<b>BEGINNING FUND BALANCE**</b>		401,338			
<b>ENDING FUND BALANCE</b>		<u>\$448,254</u>			
Operating Capital Fund Balance		316,176			
Emergency Reserve Fund Balance 5%		122,078			
Rate Stabilization Fund Balance		<u>10,000</u>			
<b>Total Fund Balance</b>		<b>\$448,254</b>			

Meridian Service Metropolitan District  
Statement of Revenues, Expenses and Change in Fund Balance  
Budget vs. Actual - Accrual Basis  
Capital Fund  
For the One Month and Three Months Ended March 31, 2021

	Month of Mar 2021	YTD Actual	Adopted 2021 Budget	Variance Over (Under) Budget	% of Budget (25.0% YTD)
<b>REVENUES</b>					
Interest Income	\$232	\$889	-	\$889	-
<b>TOTAL REVENUES</b>	<b>232</b>	<b>889</b>	<b>-</b>	<b>889</b>	<b>-</b>
<b>EXPENSES</b>					
General & Admin. Expense					
Legal	-	-	10,000	(10,000)	-
<b>TOTAL General &amp; Admin. Expense</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>(10,000)</b>	<b>-</b>
Capital Expense - Other					
Build-Out CIP & Funding Plan	71,936	84,997	100,000	(15,003)	85.0%
District Office Yard & Shop	-	-	1,300,000	(1,300,000)	-
Imp/Mtc Drainage Channels/Ponds	-	-	230,000	(230,000)	-
<b>TOTAL Capital Expense - Other</b>	<b>71,936</b>	<b>84,997</b>	<b>1,630,000</b>	<b>(1,545,003)</b>	<b>5.2%</b>
Capital Expense P&G Fund 15					
3rd Const & Acq-Winding Walk	-	-	300,000	(300,000)	-
<b>TOTAL Capital Expense P&amp;G Fund 15</b>	<b>-</b>	<b>-</b>	<b>300,000</b>	<b>(300,000)</b>	<b>-</b>
Capital Expense MRRRC Fund 16					
MRRRC Expansion	-	-	50,000	(50,000)	-
MRRRC #2 Rainbow Bridge Dr.	-	-	100,000	(100,000)	-
Lobby Remodel	-	-	200,000	(200,000)	-
<b>TOTAL Capital Expense MRRRC Fund 16</b>	<b>-</b>	<b>-</b>	<b>350,000</b>	<b>(350,000)</b>	<b>-</b>
Capital Expense Water Fund 40					
Well Site #6	-	(3,335)	-	(3,335)	-
Guthrie Well Area B & Line Exp	-	113	50,000	(49,888)	0.2%
Expand Filter Plant & Bldg	-	-	830,000	(830,000)	-
Purchase WHMD 2.0 MG Water Tank	-	-	370,000	(370,000)	-
ACGC Weir Improvements	1,255	1,744	15,000	(13,256)	11.6%
Well Site No. 5, 7 & 8	141,040	1,704,383	4,400,000	(2,695,617)	38.7%
Eastonville Raw Water Pipeline	2,063	373,140	450,000	(76,860)	82.9%
<b>TOTAL Capital Expense Water Fund 40</b>	<b>144,358</b>	<b>2,076,045</b>	<b>6,115,000</b>	<b>(4,038,955)</b>	<b>34.0%</b>
Capital Expense Sewer Fund 50					
Lift Station 2020 Improvements	-	-	30,000	(30,000)	-
Woodmen Hills Sewer Bypass	29,491	762,681	710,000	52,681	107.4%
WH Sewer Bypass Phase 2 & 3	-	-	500,000	(500,000)	-
Mid-Point Injection Station	-	-	20,000	(20,000)	-
2021 Lift Station Improvements	-	-	35,000	(35,000)	-
<b>TOTAL Capital Expense Sewer Fund 50</b>	<b>29,491</b>	<b>762,681</b>	<b>1,295,000</b>	<b>(532,319)</b>	<b>58.9%</b>
Developer Reimbursements					
	-	-	750,000	(750,000)	-
<b>TOTAL EXPENSES</b>	<b>245,785</b>	<b>2,923,723</b>	<b>10,450,000</b>	<b>(7,526,277)</b>	<b>28.0%</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENSES</b>	<b>(245,553)</b>	<b>(2,922,834)</b>	<b>(10,450,000)</b>	<b>7,527,167</b>	<b>28.0%</b>
Other Financing Sources (Uses)					
Transfer from (to) Other Funds					
Transfer from (to) MRMD	-	-	750,000	(750,000)	-
Transfer from (to) P&G Fund	25,000	75,000	300,000	(225,000)	25.0%
Transfer from (to) Rec Fund	16,666	50,000	200,000	(150,000)	25.0%
Transfer from (to) Water Fund	166,666	500,000	2,000,000	(1,500,000)	25.0%
Transfer from (to) Sewer Fund	65,416	196,250	785,000	(588,750)	25.0%
<b>TOTAL Transfer from (to) Other Funds</b>	<b>273,748</b>	<b>821,250</b>	<b>4,035,000</b>	<b>(3,213,750)</b>	<b>20.4%</b>
<b>TOTAL Other Financing Sources (Uses)</b>	<b>273,748</b>	<b>821,250</b>	<b>4,035,000</b>	<b>(3,213,750)</b>	<b>20.4%</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$28,195</b>	<b>(\$2,101,584)</b>	<b>(\$6,415,000)</b>	<b>\$4,313,416</b>	<b>32.8%</b>
BEGINNING FUND BALANCE**		7,538,868			
ENDING FUND BALANCE		<u>\$5,437,284</u>			

Meridian Service Metropolitan District  
Statement of Revenues, Expenses and Change in Fund Balance  
Budget vs. Actual - Accrual Basis  
Water Fund  
For the One Month and Three Months Ended March 31, 2021

	Month of Mar 2021	YTD Actual	Adopted 2021 Budget	Variance Over (Under) Budget	% of Budget (25.0% YTD)
<b>REVENUES</b>					
Water Service Fees - Res.	\$166,829	\$496,986	\$2,541,975	(\$2,044,989)	19.6%
Water Service Fees - Comm.	13,996	42,827	142,975	(100,148)	30.0%
Meter Set Fees	12,688	38,650	187,500	(148,850)	20.6%
Irrigation	7,714	23,260	252,550	(229,290)	9.2%
UB - Water Adjustments	-	(153)	-	(153)	-
IGA Shared Water Cost Reimb.	-	-	25,000	(25,000)	-
Billing Fees	744	2,171	17,850	(15,679)	12.2%
Miscellaneous Income	-	4,991	-	4,991	-
<b>TOTAL REVENUES</b>	<b>201,970</b>	<b>608,732</b>	<b>3,167,850</b>	<b>(2,559,118)</b>	<b>19.2%</b>
<b>EXPENSES</b>					
General & Admin. Expense					
Accounting	761	2,409	9,000	(6,591)	26.8%
Customer Billing Services	3,467	10,338	45,000	(34,662)	23.0%
Engineering/Consulting	4,610	14,448	50,000	(35,552)	28.9%
Legal	2,375	2,492	20,000	(17,509)	12.5%
Personnel Expenses	31,328	88,914	576,825	(487,911)	15.4%
General Operations - Admin	2,149	8,422	25,800	(17,378)	32.6%
<b>TOTAL General &amp; Admin. Expense</b>	<b>44,690</b>	<b>127,022</b>	<b>726,625</b>	<b>(599,603)</b>	<b>17.5%</b>
Operating Expense					
Water Operations General	4,296	8,601	112,785	(104,184)	7.6%
Raw Water Operations	3,996	4,698	53,650	(48,952)	8.8%
Water Treatment Operations	1,025	5,152	65,300	(60,148)	7.9%
Water Distribution Operations	9,481	17,304	229,775	(212,471)	7.5%
Non-Potable Water Operations	2,000	2,000	46,500	(44,500)	4.3%
Utilities	29,527	107,230	499,700	(392,470)	21.5%
Insurance	3,906	10,820	65,000	(54,180)	16.6%
Vehicle, Equipment & Travel	618	1,369	15,000	(13,631)	9.1%
<b>TOTAL Operating Expense</b>	<b>54,850</b>	<b>157,175</b>	<b>1,087,710</b>	<b>(930,535)</b>	<b>14.5%</b>
Capital Outlay - Vehicle	-	40,403	36,500	3,903	110.7%
<b>TOTAL EXPENSES</b>	<b>99,539</b>	<b>324,600</b>	<b>1,850,835</b>	<b>(1,526,235)</b>	<b>17.5%</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENSES</b>	<b>102,431</b>	<b>284,132</b>	<b>1,317,015</b>	<b>(1,032,883)</b>	
Other Financing Sources (Uses)					
Tap & Transfers from (to) Other Funds					
Tap Fees Received	168,500	525,500	1,800,000	(1,274,500)	29.2%
Tap Fees Transferred to MRMD	(261,000)	(279,000)	(1,800,000)	1,521,000	15.5%
Transfer from (to) Capital	(166,666)	(500,000)	(2,000,000)	1,500,000	25.0%
Transfer from (to) Emer Reserve	(24,166)	(72,500)	(290,000)	217,500	25.0%
Transfer from (to) Rate Stabil	3,334	10,000	40,000	(30,000)	25.0%
<b>TOTAL Tap &amp; Transfers from (to) Other Funds</b>	<b>(279,998)</b>	<b>(316,000)</b>	<b>(2,250,000)</b>	<b>1,934,000</b>	<b>14.0%</b>
Emergency Reserves					
Emergency Reserve (5%)	24,166	72,500	290,000	(217,500)	25.0%
Rate Stabilization Reserve	(3,334)	(10,000)	(40,000)	30,000	25.0%
<b>TOTAL Emergency Reserves</b>	<b>20,832</b>	<b>62,500</b>	<b>250,000</b>	<b>(187,500)</b>	<b>25.0%</b>
<b>TOTAL Other Financing Sources (Uses)</b>	<b>(259,166)</b>	<b>(253,500)</b>	<b>(2,000,000)</b>	<b>1,746,500</b>	<b>12.7%</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(\$156,735)</b>	<b>\$30,632</b>	<b>(\$682,985)</b>	<b>\$713,617</b>	
BEGINNING FUND BALANCE**		2,611,484			
ENDING FUND BALANCE		<u>\$2,642,116</u>			
Operating Capital Fund Balance		1,523,863			

Meridian Service Metropolitan District  
Statement of Revenues, Expenses and Change in Fund Balance  
Budget vs. Actual - Accrual Basis  
Sewer Fund  
For the One Month and Three Months Ended March 31, 2021

	Month of Mar 2021	YTD Actual	Adopted 2021 Budget	Variance Over (Under) Budget	% of Budget (25.0% YTD)
<b>REVENUES</b>					
Sewer Fees - Res.	\$139,909	\$417,037	\$1,718,350	(\$1,301,313)	24.3%
Sewer Fees - Comm.	2,485	6,725	35,000	(28,275)	19.2%
Sterling Ranch Revenue	-	-	1,251,175	(1,251,175)	-
IGA Shared Sewer Cost Reimb.	-	-	103,000	(103,000)	-
Billing Fees	744	2,171	17,850	(15,679)	12.2%
Interest Income	15	59	-	59	-
Miscellaneous Income	-	4,334	-	4,334	-
<b>TOTAL REVENUES</b>	<b>143,154</b>	<b>430,325</b>	<b>3,125,375</b>	<b>(2,695,050)</b>	<b>13.8%</b>
<b>EXPENSES</b>					
General & Admin. Expense					
Accounting	541	1,712	9,000	(7,288)	19.0%
Customer Billing Services	2,512	7,491	42,000	(34,509)	17.8%
Engineering/Consulting	9,668	30,078	75,000	(44,922)	40.1%
Legal	160,486	288,934	170,000	118,934	170.0%
Personnel Expenses	31,889	85,266	536,525	(451,259)	15.9%
General Operations - Admin	8,899	13,268	27,050	(13,782)	49.0%
<b>TOTAL General &amp; Admin. Expense</b>	<b>213,995</b>	<b>426,748</b>	<b>859,575</b>	<b>(432,827)</b>	<b>49.6%</b>
Operating Expense					
Sewer Operations	1,125	37,215	451,900	(414,685)	8.2%
Lift Station Operations	12,088	36,490	195,100	(158,610)	18.7%
Lift Station Operations-Shared	6,991	26,583	49,300	(22,717)	53.9%
Utilities	369	1,188	5,400	(4,212)	22.0%
Insurance	2,533	7,445	50,000	(42,555)	14.9%
Vehicle, Equipment & Travel	714	3,022	17,000	(13,978)	17.8%
<b>TOTAL Operating Expense</b>	<b>23,819</b>	<b>111,942</b>	<b>768,700</b>	<b>(656,758)</b>	<b>14.6%</b>
Capital Outlay - Vehicle	-	10,076	36,500	(26,424)	27.6%
<b>TOTAL EXPENSES</b>	<b>237,814</b>	<b>548,766</b>	<b>1,664,775</b>	<b>(1,116,009)</b>	<b>33.0%</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENSES</b>	<b>(94,660)</b>	<b>(118,440)</b>	<b>1,460,600</b>	<b>(1,579,040)</b>	
Other Financing Sources (Uses)					
Tap & Transfers from (to) Other Funds					
Tap Fees Received	168,500	525,500	1,700,000	(1,174,500)	30.9%
Tap Fees Transferred to MRMD	(261,000)	(279,000)	(1,700,000)	1,421,000	16.4%
Transfer from (to) Capital	(65,416)	(196,250)	(785,000)	588,750	25.0%
Transfer from (to) Emer Reserve	(18,750)	(56,250)	(225,000)	168,750	25.0%
Transfer from (to) Emer. (\$2)	(5,944)	(17,714)	(72,048)	54,334	24.6%
Transfer from (to) Rate Stabil	2,084	6,250	25,000	(18,750)	25.0%
<b>TOTAL Tap &amp; Transfers from (to) Other Funds</b>	<b>(180,526)</b>	<b>(17,464)</b>	<b>(1,057,048)</b>	<b>1,039,584</b>	<b>1.7%</b>
Emergency Reserves					
Emergency Reserve (5%)	18,750	56,250	225,000	(168,750)	25.0%
Emergency Reserve (\$2) - Sewer	5,944	17,714	72,048	(54,334)	24.6%
Rate Stabilization Reserve	(2,084)	(6,250)	(25,000)	18,750	25.0%
<b>TOTAL Emergency Reserves</b>	<b>22,610</b>	<b>67,714</b>	<b>272,048</b>	<b>(204,334)</b>	<b>24.9%</b>
<b>TOTAL Other Financing Sources (Uses)</b>	<b>(157,916)</b>	<b>50,250</b>	<b>(785,000)</b>	<b>835,250</b>	
<b>NET CHANGE IN FUND BALANCE</b>	<b>(\$252,576)</b>	<b>(\$68,190)</b>	<b>\$675,600</b>	<b>(\$743,790)</b>	
BEGINNING FUND BALANCE**		1,497,791			
ENDING FUND BALANCE		<u>\$1,429,601</u>			
Operating Capital Fund Balance		129,783			
Emergency Reserve Fund Balance 5%		618,054			
Sewer Reserve Fund Balance \$2		348,014			
Rate Stabilization Fund Balance		333,750			
Total Fund Balance		<u>\$1,429,601</u>			

Meridian Service Metropolitan District  
2021 April Tap Report

Counts	Date	Tap Receipt No.	Service Address	Filing #	Lot #	Builder	Tap Amt Paid	Meter Amt Paid	Check No.	Monthly Totals
63.	4/6/2021	3305	9512 Fairway Glen Dr	Windingwalk 1	12	Reunion Homes	\$18,000.00	\$625.00	323468	
64.	4/6/2021	3306	9522 Fairway Glen Dr	Windingwalk 1	13	Reunion Homes	\$18,000.00	\$625.00	323468	
65.	4/6/2021	3307	12722 Enclave Scenic Dr	Stonebridge 4	70	Covington Homes	\$18,000.00	\$625.00	325230	
66.	4/12/2021	3308	12548 Stone Valley Dr	Stonebridge 2	24	Covington Homes	\$18,000.00	\$625.00	325781	
67.	4/12/2021	3309	12847 Morning Creek Lane	Windingwalk 2	28	Reunion Homes	\$18,000.00	\$625.00	326113	
68.	4/12/2021	3310	12831 Morning Creek Lane	Windingwalk 2	30	Reunion Homes	\$18,000.00	\$625.00	326113	
69.	4/12/2021	3311	12730 Enclave Scenic Dr	Stonebridge 4	71	Covington Homes	\$18,000.00	\$625.00	326328	
70.	4/16/2021	3312	13225 Stone Peaks Way	Stonebridge 3	123	Covington Homes	\$18,000.00	\$623.00	326976	
71.	4/16/2021	33313	9853 Marble Canyon Way	Stonebridge 4	2	Covington Homes	\$18,000.00	\$623.00	327262	
72.	4/22/2021	3314	12738 Enclave Scenic Dr	Stonebridge 4	72	Covington Homes	\$18,000.00	\$625.00	Wire 00182	10

**Meridian Service Metropolitan District  
Vendor Check Register Report  
Interim Checks to Ratify**

Accrual Basis

Date	Num	Name	Amount
<b>1000100 - Wells Fargo - Operating</b>			
04/22/2021	13216	Entech Engineering, Inc	-2,145.00
04/22/2021	13217	Badger Meter	-162.78
04/22/2021	13218	ADT SECURITY SERVICES, INC.	-129.39
04/22/2021	13219	American Portable Services Inc.	-294.00
04/22/2021	13220	BlueTarp Credit Services	-627.20
04/22/2021	13221	Browns Hill Engineering & Controls, LLC	-1,965.00
04/22/2021	13222	CenturyLink - FP & LS	-291.58
04/22/2021	13223	Chase Cardmember Services	-7,390.16
04/22/2021	13224	Colorado Analytical Lab	-1,682.40
04/22/2021	13225	Colorado State Treasurer	-1,088.11
04/22/2021	13226	Comcast - MRRC	-416.13
04/22/2021	13227	Comcast - Office	-132.47
04/22/2021	13228	El Paso County Public Health	-273.00
04/22/2021	13229	HelloSpoke	-807.49
04/22/2021	13230	Henley's Key Service, Inc.	-189.50
04/22/2021	13231	Judicial Arbiter Group, Inc.	-6,132.50
04/22/2021	13232	Mug-A-Bug Pest Control	-58.00
04/22/2021	13233	Starfish Aquatics Institute	-129.00
04/22/2021	13234	The Lifeguard Store, Inc	-222.00
04/22/2021	13235	TIAA Commercial Finance, Inc	-181.00
04/22/2021	13236	Treatment Technology	-830.00
04/22/2021	13237	Utility Notification Center of Colorado	-434.28
04/22/2021	13238	Verizon Wireless	-250.02
04/21/2021	13239	ADT SECURITY SERVICES, INC.	-109.68
04/21/2021	13240	DBC Irrigation Supply	-39.48
04/21/2021	13241	MVEA	-55,987.07
04/21/2021	13242	USA BlueBook	-2,062.87
<b>TOTAL CHECKS</b>	<b>27</b>		<b>TOTAL AMOUNT OF CHECKS -84,030.11</b>

## Meridian Service Metropolitan District Vendor Check Register Report May 5, 2021

Accrual Basis

Date	Num	Name	Amount
<b>1000100 · Wells Fargo - Operating</b>			
05/05/2021	13243	Axis Business Technologies	-1,902.86
05/05/2021	13244	Black Hills Energy	-4,102.33
05/05/2021	13245	BrightView Landscape Services Inc.	-13,920.00
05/05/2021	13246	Browns Hill Engineering & Controls, LLC	-20,680.00
05/05/2021	13247	Carefree Windshield Repair	-175.00
05/05/2021	13248	Carlson, Hammond & Paddock, LLC	-936.00
05/05/2021	13249	CEBT Payments	-11,477.76
05/05/2021	13250	CenturyLink - FP & LS	-257.63
05/05/2021	13251	CPS Distributors, Inc	-619.77
05/05/2021	13252	CSU Colorado Springs Utilities	-2,383.57
05/05/2021	13253	Customer Refunds	-186.09
05/05/2021	13254	Debra Williams	-47.24
05/05/2021	13255	Falcon Environmental Corporation	-5,425.03
05/05/2021	13256	Home Depot Credit Services	-278.50
05/05/2021	13257	JDS-Hydro Consultants, Inc.	-50,356.47
05/05/2021	13258	Johnson Controls Security Solutions	-293.47
05/05/2021	13259	Kings III Emergency Communications	-99.00
05/05/2021	13260	Lytle Water Solutions, LLC	-14,924.86
05/05/2021	13261	Progressive Services, Inc.	-1,344.80
05/05/2021	13262	Shops at Meridian Ranch, LLC	-86.01
05/05/2021	13263	Spencer Fane LLP	-163,448.40
05/05/2021	13264	Tech Builders Inc	-2,504.66
05/05/2021	13265	Thatcher Company, Inc	-11,153.32
05/05/2021	13266	Treatment Technology	-693.50
05/05/2021	13267	White Sands Water Engineers, Inc.	-14,630.00
<b>TOTAL CHECKS 25</b>		<b>TOTAL AMOUNT OF CHECKS</b>	<b>-321,926.27</b>

Payroll Transactions:	4/1 - 4/28/2021
BOD Payroll:	\$538.25
Service Charge:	\$33.37
Bi-weekly Payroll:	\$152,031.14
EE Screening & Stratustime:	\$329.27
Total:	\$152,932.03

Ranges:	From:	To:	From:	To:
Check Number	02266	02271	Check Date	First
Vendor ID	First	Last	Checkbook ID	First
Vendor Name	First	Last		Last

Sorted By: Check Number

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
02266	FENTON	Michael J Fenton	5/5/2021	WF CHECKING	PMCHK00000250	\$92.35
02267	GABRIELSKI	MILTON B. GABRIELSKI	5/5/2021	WF CHECKING	PMCHK00000250	\$92.35
02268	SAUER	Thomas G. Sauer	5/5/2021	WF CHECKING	PMCHK00000250	\$92.35
02269	REORDA	Wayne Reorda	5/5/2021	WF CHECKING	PMCHK00000250	\$92.35
02270	GESSNER	William Gessner	5/5/2021	WF CHECKING	PMCHK00000250	\$92.35
02271	CRS	CRS of Colorado	5/5/2021	WF CHECKING	PMCHK00000251	\$2,008.00
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Total Checks:	6				Total Amount of Checks:	\$2,469.75
						=====



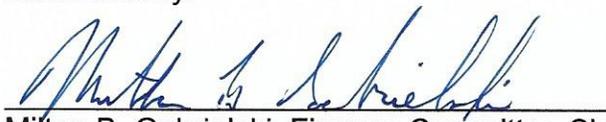
**MERIDIAN SERVICE METROPOLITAN DISTRICT**  
*Water, Wastewater, Parks and Recreation*  
11886 Stapleton Dr, Falcon, CO 80831  
719-495-6567, Fax 719-495-3349

**DATE:** April 22, 2021  
**TO:** MSMD Board of Directors  
**RE:** Finance Committee Report

On April 22, 2021 the Board's Finance Committee (Directors Gabrielski and Sauer) met with Jim Nikkel, General Manager, and Jennette Coe, AFS Manager. Following is a summary of the meeting:

- The MRMD & MSMD Audit is scheduled for the week of May 10<sup>th</sup>. Staff and CRS are uploading requested documents for the auditors and we expect it to be a smooth process.
- Staff updated the Finance Committee on the status of the changes to the Wells Fargo Bank Account that were approved through straw poll using attorney, Ron Fano to disperse the information and collect the results individually:
  - ACH Fraud Filter activated on the Operating Account as of April 21, 2021
  - Positive Pay (Check Block) will activate on the Operating Account on May 4, 2021.
  - Payroll Account will be closed after verification that Paychex has made the change of accounts.
- Staff updated the Finance Committee on the status of the Bill.com implementation approved at the April 7<sup>th</sup> board meeting:
  - Activation will take place with AFS department and Bill.com on Friday, April 23, 2021.
  - Training for AFS Department will take place on Wednesday, April 28<sup>th</sup>.
  - Expected go live date for paying vendors through Bill.com is May 6, 2021.
- The Finance Committee approved interim MSMD checks nos. 13216 - 13242 in the amount of \$84,030.11 and directed staff to put these on the Board's May agenda for ratification.

Submitted by:



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Milton B. Gabrielski, Finance Committee Chair

## MSMD Operations Report for April 2021

On April 5, Filtronincs (water filtration vessel manufacturer) was brought in to perform a vessel condition assessment and make recommendations for any improvements observed. A findings report will also be provided. The LFH-3 well located at the filter plant was step tested on April 8. Well site #5 progress continues and is close to initial start up the first week in May, weather allowing. On 4-17-21 LFH-1 faulted out. There was an imbalance across the power leads to the motor indicating the motor has burned up. This will require an unscheduled rehab/replacement. Last summer the operating Hertz was increased to maintain pumping rates which is a good indicator a well is nearing its end. Devin with Applied Ingenuity is working on a quote for well replacement, video inspection, pulling, and setting the new pump. Since a well has recently been replaced, LFH-1 will have a similar cost (approximately \$80 to \$85,000). The quote is expected to be less but to keep progress moving but a good cost estimate. Well site #8 electrical equipment has been delivered to the supply house. The raw water bypass design and well site direct chlorination is in the final stage of review and approval. Chemical feed pumps and containers will be ordered shortly as well. Water operations completed the monthly Bac-T sampling per CDPHE monitoring requirements. Monthly water meter reads were collected on April 27<sup>th</sup>. Staff have also been busy installing new residential water meters and spending several hours completing water and sewer locates and entering the required response. A field tablet was purchased which has greatly improved real time positive responses to the 811 system. New water service inspections and locate requests have increased which has also keep staff busy.

Parks and drainage had a couple more storms to work through. Weekly pond inspections were completed only requiring trash collection and minor drain clearing. Parks and Drainage staff have been maintaining consistent contact with Oolganik regarding damaged irrigation needing repaired. After a couple minor repairs, the main was charged and the zones are being checked and damaged sprinkler heads are being flagged for repair. The irrigation staff has come up with a plan to rehab the parks within the community starting with Lonview Park. Soil samples have been collected and analyzed to help with soil amendment requirements. Staff has been working with the landscape maintenance contractor for assistance as needed. A monthly checklist has been created and will be used (see attached) to help facilitate better quality management for both MSMD and the landscape maintenance contractor. A site assessment identifying some areas of focus for staff and maintenance contractor.

Staff performed weekly infiltration gallery inspections and recorded water level logging data. Monthly infiltration gallery flow rate inspections were delayed to the end of the month. Area #5 was in overflow off and on throughout April.

Wastewater operations completed weekly composite sampling and drop off to Cherokee for testing. Weekly Hydrogen Sulfide (H<sub>2</sub>S) and Total Dissolved Solids (TDS) samples were delayed due to staffing constraints. Sampling will resume at the end of the month. Bar screen replacement scheduled for early July. The sewer bypass line splitting manhole requires some field fitting to complete. A meeting was held to review options and finalize construction. The contractor is working on a date to perform the work. Sterling Ranch completed the tie in at

Woodman Hills and Meridian Road intersection. The manholes have passed a vacuum test. Work continues installing the sewer flow sampler.

Upcoming or continued water tasks:

- Well step testing LFH-3 (completed 4-8-21)
- Well #5 nearing initial startup first week in May
- LFH-9 replacement (completed and pumping @ 85 gpm)
- Latigo, LFH-#2 onsite, and LFH-#2 Guthrie wells, completing level sensor install
- Monthly water sampling per state regulations
- Monthly meter reading (completed 4-27-21)

Upcoming or continued parks and drainage:

- Continue irrigation repairs/testing through winter (in progress)
- Annual backflow testing in May
- Charging mainline late April, early May
- Continue fence repairs (in progress)
- Mulch/rock replacement in planter beds (in progress)

Upcoming or continued wastewater tasks:

- Sewer force main air vac maintenance/vault inspections (in progress)
- Sewer force main flow meter replacement (scheduled for 5-13-21)
- Lift station influent meter replacement (completed)
- Lift station bar screen repair (parts ordered)
- Infiltration pit maintenance (pending weather, in progress)
- Infiltration pit logger installs (2) (pending weather, in progress)
- Begin recruitment for vacant wastewater position (in progress)



## 2021 BrightView Landscape Management Gantt Chart

### Meridian Ranch METRO DISTRICT

Operation	Occ.	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Mow, Trim and Clean-up	26				XX	OOOOO	OOOO	OOOO	OOOO	OOOO	OO		
Aerate	2					O				O			
Weed Control Beds	26				XX	OOOOO	OOOO	OOOO	OOOO	OOOO	OO		
Pre Emerge Beds	2			X			O						
Round up Cracks and creavous	26				XX	OOOOO	OOOO	OOOO	OOOO	OOOO	OO		
Bed Weed Maintenance	52				OOOO	OOOOOOOOO	OOOOOOOOO	OOOOOOOOO	OOOOOOOOO	OOOOOOOOO	OOOO		
Edge Curbs and Walks	13				O	OO	OO	OO	OO	OO	O		
Turf Fertilization Program	3		X			O		O					
Broadleaf Turf Spray	3		X			O		O					
Mow Native Grass (Londonderry)	6					O	O	O	O	O	O		
Mow Native Trails and Fencelines	12					OO	OO	OO	OO	OO	OO		
Mowing Native (Open Spaces)	2							O			O		
Inspect Property With Grounds	3				X			O			O		
Broadleaf Native Spray	3		X				O		O				
Prune Ornamental Grass	1		X										
Prune Shrubs	7				X	O	O	O	O	O	O		
Plant Heath Care Program	2					O		O					
Spot Prune Trees (Below 12')	7				X	O	O	O	O	O	O		
Spot Prune Trees (Above 12')	1				X								
Spray Tree Rings	2						O		O				
Shrub Maintenance Powery Mold etc	2					O			O				
Tree Wrap On/Off	2					O						O	
Spring Clean Up	1			X									
Fall Clean Up	1											O	O
Backflow Check	1					O							
Annual Flowers	1						O						
Winter Watering	3	X		X								O	
Winter anit desiccant	1										O		
Trash Summer and Winter	52	XXXXX	XXXX	XXXX	XXXX	OOOOO	OOOO	OOOO	OOOO	OOOO	OOOOO	OOOO	OOOOO
Site Inspection QSA Report	12	X	X	X	X	O	O	O	O	O	O	O	O

O - Operation to be Completed  
 X - Operation Completed

## May 5th, 2021 Recreation Board Report

### Usage Numbers 4/1/21-4-28-21

Total Attendance – 7757

Group Ex – 909 participants. Of those we received \$555.00 from non-members

Childcare attendance - 258

Revenue collected - **\$11,408.75**

### Pulse Check:

April has been consistent and program numbers continue to rise. Youth basketball is going strong, and the season is nearing end. Games and practices have all gone well and the kids are having a great time. Outdoor youth soccer registration is underway, and we will have another good season of participation as COVID restrictions ease and the community is ready to be active. Group swim lessons are nearly selling out and the May session is ready to roll.

The new fitness equipment has arrived and been installed. The items look great, and the members have provided positive feedback regarding the machines. We are planning to remove the pool cover the first week of May and will begin our deep cleaning and ensure the pumps are good to go for opening on Memorial Day weekend. We have met with Swagata regarding the lobby remodel, and she has begun to speak with contractors regarding the work. We are looking at an August construction to allow the summer rush to pass before we divert traffic through the lobby. We received our county health inspection on our indoor pools and passed all inspection items and received compliments on the cleanliness and organization of our pump room and chemical storage room.

The Falcon Freedom Days sponsor letter is nearly complete. After I receive an update from the City regarding which media channels will be participating, I can finalize the letter to be sent out. I have met with the fireworks vendor and spoke with the fire department and all is on track.

We continue to monitor COVID-19 restrictions and remain in compliance with all public health orders.

**RESOLUTION No. MSMD 21-02**

**MERIDIAN RANCH METROPOLITAN DISTRICT  
MERIDIAN SERVICE METROPOLITAN DISTRICT**

**RESOLUTION AMENDING  
SPENDING AUTHORIZATION AND CHECK SIGNING POLICY**

**WHEREAS**, Meridian Ranch Metropolitan District and Meridian Service Metropolitan District (the "Districts") are quasi-municipal corporations and political subdivisions of the State of Colorado duly organized and existing as metropolitan districts under the laws of the State of Colorado in El Paso County, Colorado; and

**WHEREAS**, the Districts, pursuant to their Service Plans and Colorado law, are authorized to construct, acquire, maintain and operate various municipal improvements within the Meridian Ranch development, including public roads, drainage facilities, water and sewer systems, and park and recreation facilities; and

**WHEREAS**, in the carrying out of authorized functions under their Service Plans and in running their operations, including but not limited to, the hiring of contractors and vendors; contracting with other governmental entities; the implementation of programs and policies; and providing for on-going repairs, maintenance and district services, the Districts frequently must incur costs/expenses, and make and issue payments in accordance with annual appropriations and approved annual budgets of their Boards of Directors; and

**WHEREAS**, under existing practice all payments/spending and checks issued by the Districts in payment of incurred costs/expenses must be authorized/approved by the Board of Directors, with checks signed by two Board Members (the "Existing Authorization Policy"); and

**WHEREAS**, the Districts' operations and functions have grown and more of such operations and functions, including the accounting function for Meridian Service Metropolitan District, are being handled internally by District personnel; and

**WHEREAS**, the growth of the Districts' operations and functions have made the Existing Authorization Policy inefficient; and

**WHEREAS**, consistent with all applicable laws, and while maintaining necessary oversight and transparency, the Board of the Districts believes that a change in the Existing Authorization Policy is necessary and in the best interest of the public; and

**WHEREAS**, the Districts desire to amend the Existing Authorization Policy and any and all previous resolutions or policy statements regarding spending authorization and check signing effective the date hereof to be replaced by the below stated provisions; and

**WHEREAS**, this Amendment will serve the public purpose and promote the health, safety and general welfare of the Districts by providing for the orderly, efficient and timely payment of the expenses of the Districts.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DISTRICTS AS FOLLOWS:**

**Section 1.** The Board of Directors hereby finds, determines and declares the necessity of providing for the orderly, efficient and timely payment of the Districts' respective expenses, all to ensure the proper and on-going operations of the Districts in the best interest of the inhabitants of the Districts.

**Section 2.** The General Manager of the Districts shall have the authority to approve expenditures and to sign checks for all District operations, functions, projects, contracts, etc. not to exceed \$\_\_\_\_\_, without the need for prior Board approval or signature of Board members on checks prior to payment, subject to the below conditions. The General Manager of the Districts shall also have the authority to approve and provide for the payment of monthly recurring invoices for regular on-going operational items such as utilities, telephone, trash, security, lease payments, insurance premiums, credit card payments, and similar items not specifically listed, and for other monthly invoices previously approved and budgeted for such as legal, customer billing, engineering and capital projects, without being subject to the dollar limitation set forth herein.

**Section 3.** Any expenditures approved or checks issued and signed by the General Manager pursuant to Section 2 hereof must be for items or categories of intended expenses within the applicable annual budget approved by the Board and cannot result in an expenditure greater than that budgeted for such item or category of intended expense.

**Section 4.** The General Manager shall present to the Board for ratification each month at the Board's regular meetings a detailed written report or ledger itemizing the expenditures authorized and the checks issued pursuant to this policy.

**Section 5.** The Board reserves the right at any time, by vote of a majority of its members, to further amend the policy approved hereby to change the dollar amount of the authorized limit set forth in Section 2 above or any other terms of the policy set forth herein, or to completely revoke the authority granted herein and institute a new policy should that be deemed necessary.

**Section 6.** Nothing in this Resolution or policy change is intended to nor shall be deemed to change, alter or otherwise amend the process or agreement by which Community Resource Services issues checks/makes payments on behalf of Meridian Ranch Metropolitan District.

**Section 7.** This Amended Spending Authorization and Check Signing Resolution shall take effect and be in full force from and after May 5, 2021.

**ADOPTED AND APPROVED THIS 5th DAY OF MAY, 2021.**

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President

ATTEST:

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Secretary