



MERIDIAN SERVICE METROPOLITAN DISTRICT

c/o COMMUNITY RESOURCE SERVICES OF COLORADO (CRS)
7995 E. PRENTICE AVE, SUITE 103E, GREENWOOD VILLAGE, CO 80111
303-381-4960 / 719-495-5152 / www.meridianservice.org

CLOSING & ESCROW INSTRUCTIONS

Please use this form for all real estate transaction or changes in ownership within
Meridian Service Metropolitan District boundaries.

TO BE COMPLETED BY TITLE COMPANY

Complete this section and email to billing@crsofcolorado.com, or you may fax to 303-381-4961.
CRS will complete the bottom of the form and send it back by email. **A Final Bill will be sent to the Title Company.**
PROCESSING TIME: A minimum of 48 hours - CLOSING CANCELLATIONS: Please contact our office immediately

DATE OF REQUEST: _____ TITLE COMPANY NAME: _____

DATE OF CLOSING: _____ PHONE: _____ EMAIL: _____

CONTACT NAME: _____

EMAIL OR MAILING ADDRESS FOR FINAL BILL: _____

PROPERTY ADDRESS: _____

SELLER NAME: _____ Phone: _____

Email: _____ Forwarding Address: _____

BUYER NAME: _____ Phone: _____

Email: _____

Is this an Owner-Occupied Property? **YES** **NO** If NO, billing address: _____

IMPORTANT INFORMATION:

1. MSMD charges a \$60 Transfer Fee, which is inclusive of the "Estimated Additional Due Through Closing".
2. For each day beyond the scheduled closing date, add \$15.00* (see below). If more than 10 days, a new form must be completed and submitted to CRS.
3. CRS will send a Final Bill to the Title Company once the closing is confirmed, and the Final Bill is Complete.
4. **DO NOT pay from this form.**

TO BE COMPLETED BY CRS

WATER/SEWER ACCOUNT INFORMATION:

Account #: _____ Current Account Balance as of _____ : \$ _____

Est Addl Due Through Closing on _____ : \$ _____

Current Billing Cycle: _____ to _____ (Closing Date) (Includes \$60 Transfer Fee)

Next Billing Date: _____ Amount to Escrow: \$ _____

*(For Title Use Only): Please add to the "Amount to Escrow", if applicable:
\$15/day x # _____ of Days: \$ _____