

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MERIDIAN SERVICE METROPOLITAN DISTRICT (MSMD)

Held: December 7, 2022, 10:30 a.m., or as soon thereafter as possible upon adjournment of the MRMD meeting at the Meridian Ranch Recreation Center, 10301 Angeles Road, Peyton, Colorado 80831.

Attendance: The following Directors were in attendance:

Butch Gabrielski, President
Wayne Reorda, Secretary/Treasurer
Bill Gessner, Asst. Secretary/Treasurer
Mike Fenton, Asst. Secretary/Treasurer
Tom Sauer, Asst. Secretary/Treasurer

Also present were:

Jim Nikkel; Meridian Service Metro District
Jennette Coe; Meridian Service Metro District
Beth Aldrich; Meridian Service Metro District
Eileen Krauth; Meridian Service Metro District
Braden McCrory; Meridian Service Metro District
Ryan Kozlowski; Meridian Service Metro District
Aleks Myszkowski; Meridian Service Metro District
Ron Fano; Spencer Fane
Tom Kerby; Tech Builders
Jenny Frost; Tech Builders
Ted Tchang; Tech Builders
Henry Taylor; Resident
Judy Taylor; Resident
Adrian Vafides; Resident
Richard Saunders; Resident

Call to Order A quorum of the Board was present, and the Directors confirmed their qualification to serve. The meeting was called to order at 11:09 a.m.

Disclosure Matter Mr. Fano noted that written disclosures of the interests of all Directors have been filed with the Secretary of State.

Approve Agenda The Board reviewed the Agenda. A motion was made to amend the agenda to include an item to consider the terms of suspension for the individuals involved in the incident at the Recreation Center on October 23, 2022. The motion was seconded and approved by unanimous vote of Directors present.

RECORD OF PROCEEDINGS

Visitor Comments Mr. Saunders relayed to the Board that he received a bill for an assessment fee and wanted to know what this assessment fee was for. Mr. Nikkel explained that this is a matter concerning Warren Management, the association management company that manages the two DRC's and HOA for Meridian Ranch. Director Gessner explained that this is a yearly fee that all residents pay to Warren Management for their DRC or HOA association dues.

Mr. Nikkel asked the Directors to revisit the suspension of the individuals for the incident at the Recreation Center on October 23, 2022. After a discussion it was decided that two of the individuals will be suspended for one year and one individual will be suspended for 6 months.

Approve Minutes The Board reviewed the November 2, 2022 Regular Meeting Minutes, and November 16, 2022 Budget Workshop Budget Meeting Minutes and a motion was made, and seconded to approve the minutes as presented. The motion was approved by unanimous vote of Directors present.

Administrative Matters for 2023 Various Administrative Matters for 2023

- Adopt Resolution No. MSMD 22-04 Concerning Annual Administrative Matters for 2023: A motion was made to adopt Resolution No. MSMD 22-04. The motion was seconded and approved by Directors present.
- Adopt Resolution No. MSMD 22-05 Calling Regular Election of Directors May 2023: A motion was made to adopt Resolution No. MSMD 22-05, The motion was seconded and approved by Directors present.
- Adopt Resolution No. MSMD 22-06 Opting out of Workman's Compensation for Board Members: A motion was made to adopt Resolution No. MSMD 22-06. The motion was seconded and approved by Directors present.

Financial Items Cash Position Summary and Financial Statements: Ms. Coe reviewed the cash position summary and monthly financial reports for October 2022. A motion was made and seconded to accept the cash position summary and financial statements as presented. The motion was approved by unanimous vote of Directors present.

Review 2022 Tap Fee Report: Ms. Coe reviewed the November 2022 Tap Fee Report with the Board for information only.

Approval of Payment of Claims: Ms. Coe reviewed the following updated claims presented for approval at this meeting:

RECORD OF PROCEEDINGS

Interim: Payments for ratification totaling \$149,842.28

MSMD: Payments totaling \$239,544.51

A motion was made and seconded to approve the MSMD payment of claims. The motion was approved by unanimous vote of Directors present.

Receive Finance Committee Report: Ms. Coe noted the Finance Committee met on November 18, 2022 and gave a summary of the Finance Committee Report on page 39 of the packet. The November Interim payments were reviewed and signed by Director Gabrielski and Director Sauer.

Operations & Engineering Items

Information Items:

MSMD Operations Reports:

- Mr. McCrory presented the water, sewer, parks and grounds, and drainage operation reports which included information from pages 110-114 of the packet. Mr. McCrory also noted:
 - Beers Construction Co. will be wrapping up the 16" water line installation by the end of the week.
 - As part of the Filter Plant expansion, we will need to shut down the booster skid for a few hours. This will cause reduced pressure in the Estates and Latigo. We are planning to schedule this at a time that will be the least disruptive.
 - The contractor for the Filter Plant expansion is delivering the filter media for the tanks today.
 - LFH-3 is waiting on bac-T results. When we get clearance, we can get that well back online.
 - The Lift Station's elevated gas application is completed and in progress.
 - Mr. Myszkowski presented an outline on what the parks and grounds department would like to accomplish in 2023. Director Gabrielski inquired as to what playground equipment would be replaced in 2023. Mr. Myszkowski reported that a spring rider was ordered for Longview Park but there are long lead times.
- Mr. Kozlowski presented the Recreation Center Report to the Board which included information from pages 115 and 116 of the Board Packet. Mr. Kozlowski also noted:
 - The Recreation Center is currently taking quotes on getting the lockers replaced in the locker rooms. This is a project that we will be looking to complete in 2023.

RECORD OF PROCEEDINGS

Managers Verbal Report: Mr. Nikkel provided status reports on the following matters:

- The Replacement Plan with Cherokee Metropolitan District that was presented to the State of Colorado is currently going through the acceptance stages.
- Staff plan to pursue a new contract with Brightview for landscaping services, pending resolution of some details. Plan to have the contract on the January Board meeting agenda.
- Thank you, to all who had a hand in preparing the Budgets and refinancing of the Bonds. A lot of time and effort went into this process.
- Happy Holidays to everyone.

Action Items:

1. Consider and Approve Amendments to the Meridian Ranch Recreation Center Operations Handbook: A motion was made and seconded to approve the amendments to the Meridian Ranch Recreation Center Operations Handbook. The motion was approved by unanimous vote of Directors present.
2. Consider and Approve Amendments to the Meridian Service Metropolitan District Employee Handbook: A motion was made and seconded to approve the amendments to the Meridian Service Metropolitan District Employee Handbook. The motion was approved by unanimous vote of Directors present.

Director Items

There were none.

Legal Items

A motion was made, seconded and approved by unanimous vote of directors present to open an executive session pursuant to C.R.S. 24-6-402(4)(f) regarding personnel issues related to General Manager annual performance review, salary, and benefits. The General Manager was advised that he had the right to have the discussion take place in open session. Such right was waived by the General Manager.

A motion was made, seconded and approved by unanimous vote of the Directors present to close the executive session.

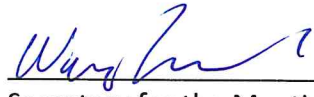
Adjournment

There being no further business to come before the Board, the President adjourned the meeting at 1:00 p.m.

The next regular meeting of the Board is scheduled for January 4, 2023 at 10:30 a.m. or as soon thereafter as possible upon adjournment of the MRMD meeting, at the Meridian Ranch Recreation Center, 10301 Angeles Road, Peyton, Colorado 80831.

RECORD OF PROCEEDINGS

Respectfully submitted,



Secretary for the Meeting