

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MERIDIAN SERVICE METROPOLITAN DISTRICT (MSMD)

Held: October 5, 2022, 11:00 a.m., at the Meridian Ranch Recreation Center, 10301 Angeles Road, Peyton, Colorado 80831

Attendance: The following Directors were in attendance:

Butch Gabrielski, President
Wayne Reorda, Secretary/Treasurer
Bill Gessner, Asst. Secretary/Treasurer
Mike Fenton, Asst. Secretary/Treasurer
Tom Sauer, Asst. Secretary/Treasurer

Also present were:

Jim Nikkel; Meridian Service Metro District
Jennette Coe; Meridian Service Metro District
Beth Aldrich; Meridian Service Metro District
Eileen Krauth; Meridian Service Metro District
Braden McCrory; Meridian Service Metro District
Ryan Kozlowski; Meridian Service Metro District
Aleks Myszkowski; Meridian Service Metro District
Ron Fano; Spencer Fane
Tom Kerby; Tech Builders
Raul Guzman; Tech Builders
Adrian Vafides; Resident

Call to Order A quorum of the Board was present, and the Directors confirmed their qualification to serve. The meeting was called to order at 11.05 a.m.

Disclosure Matter Mr. Fano noted that written disclosures of the interests of all Directors have been filed with the Secretary of State.

Approve Agenda The Board reviewed the Agenda. A motion was made to approve the agenda. The motion was seconded and approved by unanimous vote of directors present.

Visitor Comments There were none.

Approve Minutes The Board reviewed the September 14, 2022, Board Minutes and a motion was made, and seconded to approve the minutes as presented. The motion was approved by unanimous vote of directors present.

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Financial Items

Cash Position Summary and Financial Statements: Ms. Coe reviewed the cash position summary and monthly financial reports for August 2022. Ms. Coe also presented the 2023 draft budget to the Board and explained that it includes proposed amendments to the 2022 budget in the capital and sewer funds due to the recent \$5 million repayment to GTL Development and revenue from the recent sale of a sewer line to FAWWA. A motion was made and seconded to accept the cash position summary and financial statements as presented. The motion was approved by unanimous vote of directors present.

Review 2022 Tap Fee Report: Ms. Coe reviewed the September 2022 Tap Fee Report with the Board for information only.

Approval of Payment of Claims: Ms. Coe reviewed the updated claims presented for approval and ratification for this meeting:

Interim: Payments for ratification totaling \$492,948.52

MSMD: Payments totaling \$563,854.50

A motion was made and seconded to approve and ratify the MSMD payment of claims. The motion was approved by unanimous vote of directors present.

Receive Finance Committee Report: Ms. Coe noted the Finance Committee met on September 23, 2022, and she gave a summary of the Finance Committee Report on page 25 of the packet. The September Interim payments were reviewed and signed by Director Gabrielski and Director Sauer.

Discussion on engagement of Auditor Services for 2022 Audit: Ms. Coe informed the Board that Biggs Kofford has decided not to continue their engagement as the District's auditor. She is currently searching for a replacement.

Operations & Engineering Items

Information Items:

MSMD Operations Reports:

- Mr. McCrory presented the water, sewer, parks and grounds, and drainage operation reports which included information from pages 26 and 27. Mr. McCrory also noted:
 - Coordinating with Cherokee on and upcoming shutdown of the force main in order to bring the new water treatment plant online
 - Program changes relating to filter plant expansion.
- Mr. Kozlowski presented the Recreation Center Report to the Board which included information from page 28 of the Board Packet.

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Managers Verbal Report: Mr. Nikkel provided status reports on the following matters:

- The relining of water storage tank #3 should be completed by late November, depending on weather.
- We will be accepting bids for the Filter Plant expansion project on October 27, 2022. Items and parts have been ordered, and the project should be completed by the end of May 2023.
- Mr. Nikkel asked the Board to consider a project to upgrade the District's meter reading system by installing automated meters and working with a consultant to help obtain matching grant funds through the U.S. Bureau of Reclamation. The Board agreed that Mr. Nikkel should move forward with preliminary work on the project.

Action Items:

- Consider and accept agreement with Swedish Industrial Coatings, LLC. For repairs and relining of water storage tank No. 3, \$346,202.00: A motion was made and seconded to accept the agreement with Swedish Industrial Coatings for the repair and relining of water storage tank No. 3. The motion was approved by unanimous vote of Directors present.
- Consider length of Recreation Center privilege suspension for use of a prohibited substance (Cannabis) within the Recreation Center: A motion was made and seconded to suspend two individuals' privileges for six months. The motion was approved by unanimous vote of Directors present.
- See Item IV.B.

Director Items

There were none.

Legal Items

Conduct Public Hearing on Proposed Resolution 22-02 declining all participation in Colorado's Family and Medical Leave Insurance Program (FAMLI): A motion was made and seconded to open a public hearing. The motion was approved by unanimous vote of Directors present.

There were no comments from the public.

A motion was made and seconded to close the public hearing. The motion was approved by unanimous vote of Directors present.

Consider Adoption of Resolution 22-02 declining all participation in Colorado's Family and Medical Leave Insurance Program (FAMLI): Following a discussion of the FAMLI program and upon being advised that all employees had been

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notified of the public hearing to determine whether the Board would elect to decline participation in FAMLI, a motion was made and seconded to adopt Resolution 22-02 declining all participation in Colorado's Family and Medical Leave Insurance (FAMLI) program. The motion was approved by unanimous vote of Directors present.

Adjournment

There being no further business to come before the Board, the President adjourned the meeting at 11:54.

The next regular meeting of the Boards is scheduled for November 2, 2022 at 10:30 a.m. or as soon thereafter as possible upon adjournment of the MRMD meeting, at the Meridian Ranch Recreation Center, 10301 Angeles Road, Peyton, Colorado 80831.

Respectfully submitted,


Secretary for the Meeting