

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MERIDIAN SERVICE METROPOLITAN DISTRICT (MSMD)

Held: April 5, 2023, 10:30 a.m., or as soon thereafter as possible upon adjournment of the MRMD meeting at the Meridian Ranch Recreation Center, 10301 Angeles Road, Peyton, Colorado 80831

Attendance: The following Directors were in attendance:

Butch Gabrielski, President
Wayne Reorda, Secretary/Treasurer
Bill Gessner, Asst. Secretary/Treasurer
Mike Fenton, Asst. Secretary/Treasurer
Tom Sauer, Asst. Secretary/Treasurer

Also present were:

Jim Nikkel; Meridian Service Metro District
Jennette Coe; Meridian Service Metro District
Beth Aldrich; Meridian Service Metro District
Braden McCrory; Meridian Service Metro District
Ryan Kozlowski; Meridian Service Metro District
Aleks Myszkowski; Meridian Service Metro District
Raul Guzman; Tech Builders
Ron Fano; Spencer Fane
Tom Kerby; Tech Builders

Call to Order A quorum of the Board was present, and the Directors confirmed their qualification to serve. The meeting was called to order at 10:30 a.m.

Disclosure Matter Mr. Fano noted that written disclosures of the interests of all Directors have been filed with the Secretary of State.

Approve Agenda The Board reviewed the Agenda. A motion was made to approve the agenda. The motion was seconded and approved by unanimous vote of Directors present.

Visitor Comments There were none.

Approve Minutes The Board reviewed the March 8, 2023, Board Minutes and a motion was made and seconded to approve the minutes as presented. The motion was approved by unanimous vote of Directors present.

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Financial Items

Cash Position Summary and Financial Statements: Ms. Coe reviewed the cash position summary and monthly financial reports for February 2023. A motion was made and seconded to accept the cash position summary and financial statements as presented. The motion was approved by unanimous vote of Directors present.

Review 2022 Tap Fee Report: Ms. Coe reviewed the March 2023 Tap Fee Report with the Board for information only.

Receive Finance Committee Report: Ms. Coe noted the Finance Committee met on March 21, 2023, and gave a summary of the Finance Committee Report on page 22 of the packet. The March Interim payments were reviewed and signed by Director Gabrielski and Director Reorda (in Director Sauer's absence).

Approval of Payment of Claims: Ms. Coe reviewed the updated claims presented for approval at this meeting:

Interim: Payments for ratification totaling \$208,462.07

MSMD: Payments totaling \$177,823.22

A motion was made and seconded to approve the MSMD payment of claims. The motion was approved by unanimous vote of Directors present.

Operations & Engineering Items

Information Items:

MSMD Operations Reports:

- Mr. McCrory presented the water, sewer, parks and grounds, and drainage operation reports, which included information from pages 25 and 26 of the Board Packet. Mr. McCrory also noted:
 - The effluent meter at the Treatment Plant has been replaced.
 - The heaters in the Lift Station were repaired.
 - Several irrigation pumps were replaced.
 - Fifty trees will be planted throughout the neighborhood in the next month, working from north to south.
 - It has been challenging to get the parts to update the hydrant meters in Latigo Trails, but staff is working on it.
- Mr. Kozlowski presented the Recreation Center report to the Board, which included information from page 27 of the Board Packet. He also noted that his team is still working with Art C. Kline on obtaining an estimate for the locker room remodel and is also repairing the drywall in the weight room, and adding rubber mats on the back walls of the weight room to protect from damage due to dropped weights.
 - After Mr. Kozlowski presented the cost analysis on the financial impact of opening the Recreation Center at 5:00 a.m., the Board recommended a ninety-day trial beginning on June 1, 2023.

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Manager's Verbal Report: Mr. Nikkel provided status reports on the following matters:

- The design for phase two of the Sanitary Sewer By-pass Project is 90% complete. Ideally this will go out for public bid in June or July 2023.
- Mr. Nikkel asked the board of directors that, given the volatile market, would they be interested in having COLOTRUST give a presentation at the next board meeting to explain investment options. After a brief discussion, the Board agreed they would.

Action Items:

1. Consider and approve professional Service Agreement with LKA Partners for Field House Study \$23,900.00: Mr. Nikkel and Mr. Kozlowski recommend moving forward with LKA Partners Inc. on the Field House Study project. A motion was made and seconded to approve the service agreement with LKA Partners Inc. The motion was approved by unanimous vote of Directors present.

Director Items

There were none.

Legal Items

There were none.

Adjournment

There being no further business to come before the Board, the President adjourned the meeting at 11:17a.m.

The next regular meeting of the Board is scheduled for May 3, 2023 at 10:30 a.m. or as soon thereafter as possible upon adjournment of the MRMD meeting, at the Meridian Ranch Recreation Center, 10301 Angeles Road, Peyton, Colorado 80831.

Respectfully submitted,


Secretary for the Meeting